

Prepared by:	K Mounika				
Report Date	10.11.2023				
Site	SOV-III				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Descsription	Purchase officer remarks	Materied delivred	If material is not delivered - is delay justified?
20231005036	05.10.2023	Surface cleaner cream,CIF power & shine MYK laticrete	Online purchase		
20230901039	01.10.2023	TV Unit	Waiting for MD`sapproval		
20230401015	01.07.2023	Mirror with Frame	Waiting for MD`sapproval		
List of requisitions Where PO/WO is prepared and items have not received at site					
PO NO.	PO Date	Item discription	Purchase officer remarks	Material delivred	If material is not delivered - is delay justified?
20231011033	11.10.2023	Tan Brown granite	Material delivered		
20231020012	20.10.2023	Pvc Coated GI Wire	Local purchase		
20232027022	27.10.22	MS Z Angle templates	Material delivered		
20231028063	28.10.2023	Over head tank	Part delivered		
20231031048	31.10.2023	Anchor bolt	Material delivered		
20231101029	01.11.2023	MS Z Angle templates	Material delivered		
20231101058	01.11.2023	CPVC Pipe, reducer, tee, copling	Material delivered		
20231101064	01.11.2023	CP & Sanitary	Collect from SSLLP		