

MEMO

DATE & FROM:	TO & REMARKS.
31/8/23 Dinkar	MD
	Salary Recommendation of Abubakar, Jr. Architect. Expected - 30,000/- Recommendation - 30,000/- MD approved - 30k
Dinkar	
	APPROVED BY 31 AUG 2023 SOHAM MODI MANAGING DIRECTOR

Bio-Data

Note: Attach copy of CV / Resume / Bio-data

Application for post of	Junior Architect	Application date:	31-08-23
Application through	☒ Advertisement ☐ Referral		
Referred by/ Advertisement	Specify Source: Newspaper/Job portal/Social media: <u>LinkedIn</u>		

181832

Personal Details:

Full Name	MD Abubakar Siddique		
Age	23 years	Date of Birth	22/01/2001
Fathers Name			
Address for Correspondence	Tolichauki, Hyderabad		
Mobile no.	7997097092	Email id	yoyoabubakar555@gmail.com
Permanent Address	abubakar.architecture@gmail.com		
Aadhar number		Category	SC / ST / BC / Open

Education:

Name of P.G. Course			
Specialization			
Name of college	II		
Location		Percentage marks	
Course type	☐ Regular Course ☐ Correspondence Course		
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Name of Degree Course	Bachelors of Architecture		
Specialization	Architecture		
Name of college	Auroras Design Academy		
Location	Banjara Hills	Percentage marks	
Course type	☒ Regular Course ☐ Correspondence Course		
Year of completion	2023	Medium of Instruction	English /Telugu/ Hindi

Name of Inter/ Diploma Course	Sri Chaitanya Junior Kalasala		
Name of college	"	"	
Location	S.R.Nagar	Percentage marks	80%
Year of completion	2018	Medium of Instruction	English /Telugu/ Hindi

Name of school	MS Creative High School		
Location	Mallupally	Percentage marks	85%
Year of completion	2016	Medium of Instruction	English /Telugu/ Hindi

Description of other courses or diploma	

Computer Skills:

MS Office	☐ Good ☐ Average ☐ Poor
MS Word	☒ Good ☐ Average ☐ Poor
MS Excel	☒ Good ☐ Average ☐ Poor
Auto CAD	☒ Good ☐ Average ☐ Poor ☐ N.A.
Email	☒ Good ☐ Average ☐ Poor
Other	

Two Wheeler / Car:

Make		Year	
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Family Details:	Name	Age	Occupation/ Study	Company/ Education institution
Father	Gayas	52	Mechanical engg.	Business
Mother	Aaliya	49	Housewife	—
Wife / Husband	—			
Son / Daughter	—			
Son / Daughter	—			
Son / Daughter	—			
Brother / Sister	Omar	26	cloud engg.	fractal Co.
Brother / Sister	Osman	16	student	Schooling

Salary Details:

(Copy of 1 yr bank statement of salary account will have to produce at the time of employment)

Last Drawn Salary	15,000 monthly		
Does the above salary include:	ESI: ☐ Yes ☒ No	PF: ☐ Yes ☒ No	
	Conveyance: ☐ Yes ☒ No	Mobile Allowance: ☐ Yes ☒ No	
Expected Salary	25,000 26,000 30,000		
Earliest date of joining	Immediately		

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?	☐ Yes ☐ No		
Surety 1:	Name		Company
Mobile:	Designation		Your Relation
Surety 2:	Name		Company
Mobile:	Designation		Your Relation

Commitment:

Can you commit to work for a minimum of 2 years?	☐ Yes ☐ No
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Experience & Employment Details:

Years of experience in relevant field	2 years		
Name of Company	Civilization Architects and Planners		
Duration of employment	1 years	From date: 27/08/22	To date: 10/07/23
Location	Banjara Hills, Road NO.13, Hyd		
Designation	Architectural Intern		
Last drawn salary	15,000 monthly		
Number of employees in the company / branch?	25	Number of employees in your dept. or division?	2
Brief description of work handled by you.	Worked on 20 projects including commercial, institutional, residential. Handled designing of High Rise Apts, designed urban layout of 166 acres, etc.		
Reason for leaving	Only architectural Interns are taken		

Remarks: (For office use only – Do not write in this box)

Name of Company	Meta Results		
Duration of employment	1 years	From date: 01/06/21	To date: 30/09/22
Location	Remote		
Designation	Estimator, B.C		
Last drawn salary	12,000 monthly		
Number of employees in the company / branch?	5	Number of employees in your dept. or division?	4
Brief description of work handled by you.	started as an estimator and later transitioned to B.C. Projects used to arrive from Australia and all the floor tiles, wall tiles, etc requirements were taken from software and presented in excel.		
Reason for leaving	Shut down of the company		

Remarks: (For office use only – Do not write in this box)

Name of Company	My Captain				
Duration of employment	3 MO years	From date:	02/03/21.	To date:	03/05/21.
Location	Remote				
Designation	Intern				
Last drawn salary	2,000 monthly				
Number of employees in the company / branch?	15	Number of employees in your dept. or division?	15		
Brief description of work handled by you.	It was a meeting of learning & demonstration of development of sales and execution.				
Reason for leaving					

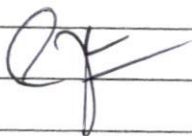
Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

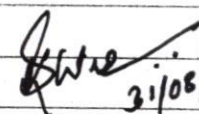
Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

Remarks by Admin.: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☒ Good ☐ Average ☐ Poor ☐ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	30,000/-
he is confident that he can handle our works	
	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

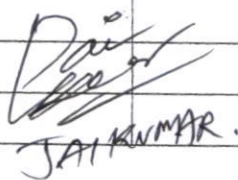
Relevant experience	☒ Good ☐ Average ☐ Poor ☐ NA
Knowledge of subject	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
The candidate looks proficient in the stream of architecture. Good command on AutoCAD, moderate in SketchUP.	
 31/08/23	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	Ta' know to handle
	



Offer Details

Salary offered	30,000/-	Date of joining	
Remarks:	Toms Linked In.		
 JAI KUMAR.			

DECLARATION

From:

Date: 31-08-2023

MD Abubakar
Siddique

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature 

Name: Abubakar

Place: Tolichowki

Date: 31-08-2023



Abubakar Siddique

Junior Architect

Dynamic and motivated architecture graduate with a strong track record of success in diverse roles with a total of 2 years of experience across these fields. My biggest achievements lie in continuously improving myself at every stage, using both positive outcomes and constructive criticism to grow. As a fast learner, hardworking individual, and valuable team member, I am committed to delivering exceptional results.

Contact

Phone

+91 7997097092

Email

yoyoabubakar555@gmail.com

Address

Hyderabad, India - 500008

Skills

- Proficient in AutoCAD
- Researching Abilities
- Designing Development
- Architectural Design
- Project Management
- Conceptual & Schematic Design
- Interior Design
- Creative & Artistic
- Sketchup
- Microsoft Office

Language

English

Hindi

Telugu

Extras

Hobbies

Football
Gymming

Achievements

Captain & Manager of Football Club
Event Organizer of Etihad Club

Experience

August 2022 - July 2023

Civilization Architects & Planners, Hyderabad

Architectural Intern

I worked on 20 diverse projects in residential, commercial, urban planning, and industrial sectors, enhancing my versatility as an architect. I actively contributed to the design process, overseeing planning, designing, elevations, and project coordination, solidifying my expertise. I developed a comprehensive understanding of architectural domains and a holistic approach to functional and sustainable design.

June 2021 - September 2022

Meta Results, Bangalore

Estimator & QC

I started as an Estimator, meticulously evaluating project requirements and generating precise cost estimates. With a keen eye for detail, I analyzed specifics, estimated budgets, and shared techniques to foster consistency. Later, I transitioned to Quality Control, scrutinizing drawings, materials, and processes to uphold excellence and adhere to industry standards for top-notch quality.

March 2021 - May 2021

My Captain, Hyderabad

Business Development & Sales

I interned in Business & Sales as part of My Captain's Campus Ambassador Program. It provided valuable hands-on experience, allowing me to develop practical skills and knowledge in these fields. Working on diverse projects under expert guidance, I gained insights into business operations, sales strategies, and expanded my professional network.

Education

2018 - 2023

Bachelor of Architecture

Auroras Design Academy, JNAFAU

2016 - 2018

Intermediate

Sri Chaitanya Junior Kalasala

2016

SSC

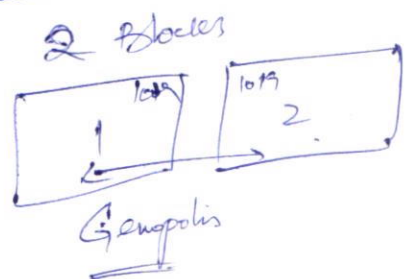
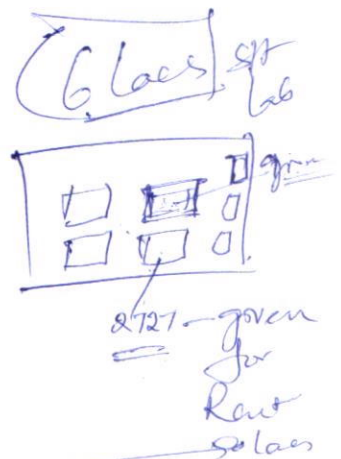
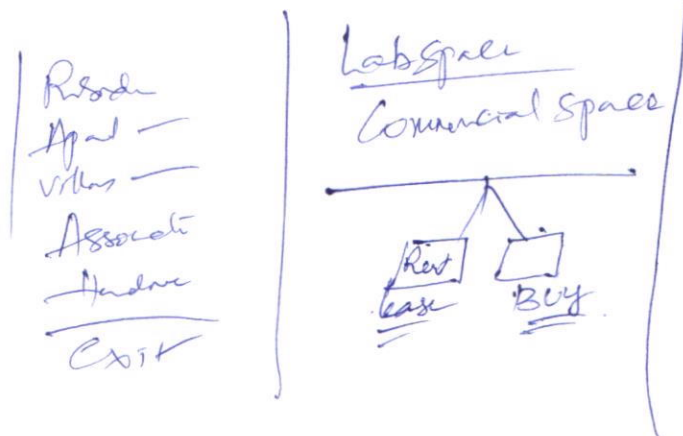
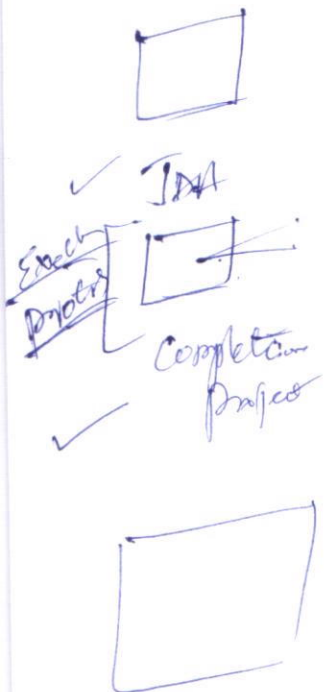
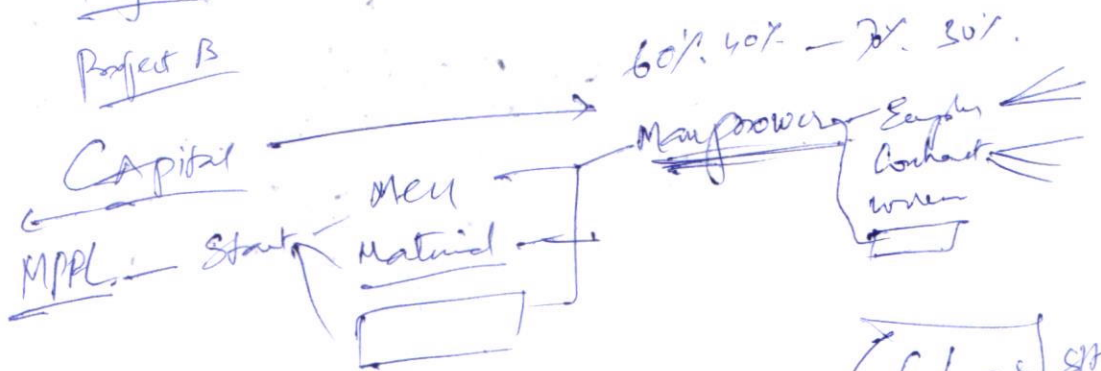
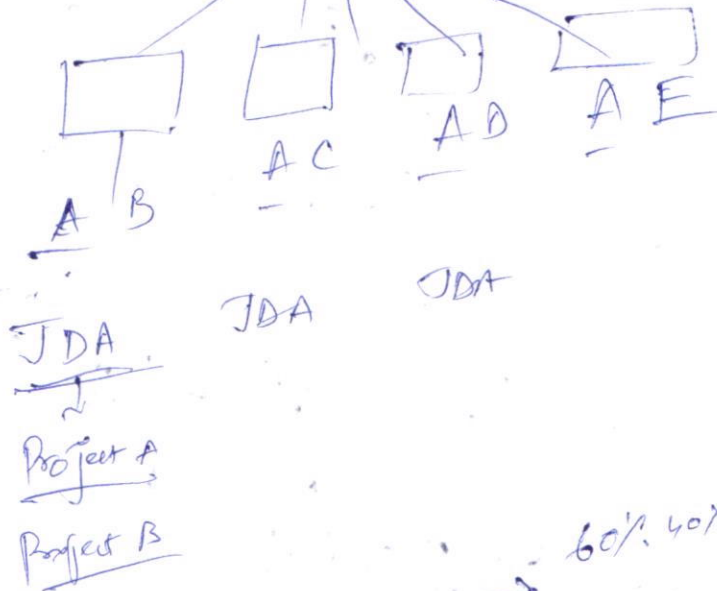
MS Creative High School

Modi Properties Pvt Ltd

② Director

MPPL — It a partner of other firms.

Firm
Company





భారత ప్రభుత్వం

Government of India



మొహమ్మద్ అబూబాకర్ సిద్దిక్కువి
Mohammad Abubakar Siddique

పుట్టిన తేదీ / DOB: 22/01/2001

పురుషుడు / Male

7891 0729 2489



నా ఆధార్, నా గుర్తింపు



భారత ఏకైక గుర్తింపు ప్రాధికార సంస్థ

Unique Identification Authority of India

చిరునామా: S/O మొహమ్మద్
గాయసుద్దీన్, 8-1-355/బి/1,
ఎఫ్-201, ఆడమ్ రెసిడెన్సీ, ఆడమ్స్
కాలనీ, తొలిచోకి, గోల్కొండ,
హైదరాబాద్, గోల్కొండ, తెలంగాణ,
500008

Address: S/O Mohammad
Gayasuddin, 8-1-355/B/1, F-201,
Adam Residency, Adams Colony,
Tolichowki, Golconda,
Hyderabad, Golconda,
Telangana, 500008

7891 0729 2489



1947



help@uidai.gov.in

WWW

www.uidai.gov.in

आयकर विभाग
INCOME TAX DEPARTMENT

भारत सरकार
GOVT. OF INDIA

स्थायी लेखा संख्या कार्ड
Permanent Account Number Card

LJDPS2367H

नाम / Name
MOHAMMAD ABUBAKAR SIDDIQUE

पिता का नाम / Father's Name
MOHAMMAD GAYASUDDIN

जन्म की तारीख / Date of Birth
22/01/2001

हस्ताक्षर / Signature

आयकर विभाग
INCOME TAX DEPARTMENT

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जन्म की तारीख / Date of Birth
22/01/2001

हस्ताक्षर / Signature

SI.No. D370920



60/60339/D370920



Telangana State Board of Intermediate Education

Vidya Bhavan, Nampally, Hyderabad - 500 001



INTERMEDIATE PASS CERTIFICATE-CUM-MEMORANDUM OF MARKS

This is to certify that **MOHAMMAD ABUBAKAR SIDDIQUE**Father's Name : **MOHAMMAD GAYASUDDIN**Mother's Name : **SHEIK ALIYA BEGUM**

bearing

Registered No. **1860234921**

has appeared for the Intermediate Public Examination held

in **MAY-2018** and passed in **COMPARTMENTALLY**with **ENGLISH** as the medium of instruction.The subjects in which **he** was examined and the marks awarded are as follows :

Subject	I Year		II Year	
	Maximum Marks	Marks Secured	Maximum Marks	Marks Secured
Part - I : ENGLISH	100	092*	100	090*
Part - II : ARABIC	100	099*	100	094*
Part - III : Optional Subjects				
MATHEMATICS - A	075	050*	075	055*
MATHEMATICS - B	075	048*	075	042
PHYSICS	060	049*	060	045*
CHEMISTRY	060	039*	060	042*
PHYSICS PRACTICAL			030	029*
CHEMISTRY PRACTICAL			030	028*
ENVIRONMENTAL EDUCATION				
ETHICS AND HUMAN VALUES				
			Q U A L I F I E D	
			Q U A L I F I E D	
Total Marks In Figures	802 →			
In words	*EIGHT**ZERO***TWO*			
Date	08-06-2018			

Sri Chaitanya Co-op. Junior Kolasa

Signature of Principal and Seilage Seal

Controller of Examinations

NOTE : ELIGIBILITY RULES ARE OVERLEAF * INDICATES MARKS OBTAINED AT AN EARLIER EXAMINATION

1860234921

REGULAR



BOARD OF SECONDARY EDUCATION : TELANGANA STATE
S.S.C. PUBLIC EXAMINATIONS
MARCH-2016

TS-AB 127073

Memorandum of Subject Wise Performance for Passed Candidates

ROLL NUMBER

1602117196

MEDIUM

ENGLISH

DIST : 02 HYDERABAD-II

CANDIDATE'S NAME

MOHAMMAD ABUBAKAR SIDDIQUE

FATHER'S NAME

MOHAMMAD GAYASUDDIN

MOTHER'S NAME

SHEIK ALIYA BEGUM

SCHOOL NAME

01288 M.S.CREATIVE H.S., MEHDIPATNAM, HYD

DATE OF BIRTH

22/01/2001 TWO TWO JANUARY TWO ZERO ZERO ONE



CURRICULAR SUBJECT	GRADE FA	GRADE SA	OVERALL GRADE (FA-SA)		CO-CURRICULAR AREA	GRADE	GRADE POINT
			GRADE	GRADE POINT			
FIRST LANGUAGE (HINDI)	A1	B1	A2	09	VALUE EDUCATION & LIFE SKILLS	A+	5
SECOND LANGUAGE(TELUGU)	A1	C1	B2	07	ART & CULTURAL EDUCATION	A+	5
THIRD LANGUAGE-ENGLISH	A2	A2	A2	09	WORK & COMPUTER EDUCATION	A	4
MATHEMATICS	A1	A2	A2	09	PHYSICAL & HEALTH EDUCATION	A+	5
SCIENCE	A1	A2	A2	09			
SOCIAL STUDIES	A1	B2	B1	08			

CUMULATIVE GRADE POINT AVERAGE (CGPA) :

8.5

Date of Issue by the Board

11-05-2016

Principal / Headmistress
M.S. CREATIVE HIGH SCHOOL
ASIF NAGAR ROAD, MEHDIPATNAM
HYDERABAD-500 086 School Stamp

ADDL. JOINT SECRETARY

See Overleaf

Jawaharlal Nehru Architecture and Fine Arts University
CBCS Marks Memo



Name : MOHAMMAD ABUBAKAR SIDDIQUE
Hall Ticket number : 18251AA045
Aadhar number :
Name of College : Aurora's Design Academy
Programme : B Arch
Semester : IX Semester-Regular-R17
Month and Year of exam : February, 2023
Date : 22/05/2023

S.No.	Course details		Marks obtained									Grade Letter	Grade point	Credits secured	Credit point	Result
	Subject Code	Subject Title	Internal		External			Total								
			Max	Secured	Max	Pass	Secured	Max	Pass	Secured						
1	AR17B9_1C	Practical Training	150	105	150	75	122	300	150	227	B	8	30	240	P	
			Total							227			30	240		
Semester Grade Point Average =														8.00		

Semester Grade Point Average = 8.00

Grade Master

% of Marks		Letter Grade	Grade Points
Minimum	Maximum		
90.00	100.00	A+	10
80.00	89.99	A	9
70.00	79.99	B	8
60.00	69.99	C	7
50.00	59.99	D	6
40.00	49.99	E	5
0.00	39.99	F	0
Shortage of attendance and prevented from writing end semester examination		SA	0
Absent for End semester		Ab	0
Satisfactory		Pass	0

Grade point X Credits Secured = Credit Point

P - Pass, F - Fail, Ab - Absent

Note:

- The results are computer generated and published for online display to the candidate.
- This is a provisional list of marks.
- Any discrepancy or recounting in the marks to be brought to the notice of exam branch within 15 days from announcement of result.
- Final original memo will be sent to the candidate through proper channel.

* SGPA & credit point will be printed when student passes in all the subjects of the semester.
 * CGPA will be printed in the consolidated marks memo.



Meta Results

222, 3rd Cross, 4th Main, Koramangala 1st Block, Bangalore 560034, India www.metaresults.com

Dated: 17th January 2023

EXPERIENCE CERTIFICATE for ABUBAKAR SIDDIQUE

This is to certify that Abubakar Siddique worked with us as an Architecture Estimator.

Time Period:

1st Period from 7th June 2021 to 31st December 2021

2nd Period from 7th January 2022 to 30th September 2022.

Position: Intern Estimator

Type of Employment: Contract on assignment.

Client worked for: Oztimate (www.oztimate.com.au) an Australian company based in Adelaide doing estimates from Architectural drawings. He did estimates for 67 projects including commercial offices, residential, schools, colleges, clubs, restaurants, and retirement homes, covering 30,227 sq.m of takeoff.

Responsibility: To evaluate drawings, do takeoffs from drawings using software, train the team, and ensure that work is up to standard.

Overall Assessment: Abubakar has been a loyal trainee. He has been diligent in his work, takes feedback, and puts in the effort to do better.

Should you need to verify or clarify any details, please email or call me.

Sincerely,

Bert Cherian

CEO, Meta Results

Email: bert@metaresults.com Phone: +91 9980139157

REFERENCE LETTER

Date: 28-10-2023

To,
The HR
Modi Properties Pvt. Ltd.
5-4-187/3 and 4, II Floor,
Soham Mansion,
MG Road, Secunderabad – 500 003.
hr@modiproperties.com

Dear HR,

I am writing to confirm that I know Mr/Ms. Mohammad Abubakar Siddique since 5 years and my contact information is as follows:

Address Line1 : Gulshan-E-Omar
Address Line2 :
Area : Red Hills
City : Hyderabad
Mobile number : 8978677193

Please feel free to contact me if you have any questions or require further information. You can reach me at the provided phone number.

Sincerely,

Signature: 

Name: Md Abdul Mohaimeen

REFERENCE LETTER

Date: 28-10-2023

To,
The HR
Modi Properties Pvt. Ltd.
5-4-187/3 and 4, II Floor,
Soham Mansion,
MG Road, Secunderabad – 500 003.
hr@modiproperties.com

Dear HR,

I am writing to confirm that I know Mr/Ms. Mohammad Abubakar Siddique since 23 years and my contact information is as follows:

Address Line1 : Adams Residency
Address Line2 : Adams Colony
Area : Tolichowki
City : Hyderabad
Mobile number : 8501001302

Please feel free to contact me if you have any questions or require further information. You can reach me at the provided phone number.

Sincerely,

Signature: 

Name: Md Omar Farooq

DATA REQUIRED FOR PROVIDENT FUND

EMPLOYEE NAME:

COMPANY ALLOTTED:

S.NO.	PARTICULARS	
1	PREVIOUS UAN NUMBER If available	
2	Employee Name As per Aadhaar	Mohammad Abubakar Siddique
3	Father Name/Husband Name	Mohammad Gayasuddin
4	Relationship with Employee	Father
5	Gender Of Employee	Male
6	DOJ	
7	DOB as in Aadhaar (DD/MM/YYYY)	04-09-2023
8	Marital Status	22-01-2001
9	Mobile No	Unmarried
10	PERSONAL Email - Id	7997097092
11	Aadhaar No	yoyoabubakar@555gmail.com
12	PAN No	7891 0729 2489
13	NAME AS IN PAN CARD	LJDPS2367H
14	EPF WAGES ON WHICH PF 12% IS BEING DEDUCTED	Mohammad Abubakar Siddique