

Construction Division - Material Requirement – Site Report

Company:	GVRC		Date:	25-11-2023	
Site:	Innopolis		Prepared by:	N.Sai Shivani.	
Report From / To	18-11-2023 To 24-11-2023		Approved by:	Mr.Madhu	
Report Date	25-11-2023.				
List of items that require SKU:					
List of requisitions where PO/WO not prepared after 3 working days of requisition:					
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.	
20230821033	21-08-2023	1 to 6	Windows-A1 framing structural glazing,DGU-6+12+6MM,SGU-6mm,Cement Boards,ACP miscellaneous.	Draft sent to MD for approval.	
20230821034	21-09-2023	1 to 2	Windows-A1 Framing structural glazing,Miscellaneous ACP.	Draft sent to MD for approval.	
20230821035	21-09-2023	1 to 3	Miscellaneous ACP,Glass door,Canopy works.	Draft sent to MD for approval.	
20231110015	10-11-2023	1	Digital Cyclic Timer	Online purchase expected delivery on 28-11-2023.	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:					
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery	
20230908045	08-08-2023	1	Laptop Bag	Expected delivery next week.	
20231109014	09-11-2023	1	Aluminium louvers	Expected delivery after 1 week.	
20231114041	14-11-2023	1	Water Meter	Expected delivery after 1 week.	
20231118013	18-11-2023	1	Urinals	Advice payment.	
20231118023	18-11-2023	1	Star Screws	Expected delivery on 29-11-2023.	
20231118016	18-11-2023	1	OHT covers	Expected delivery on 29-11-023.	
20231122043	22-11-2023	1	GI Roofing Sheet	Expected delivery on 29-11-2023.	
20231118024	18-11-2023	1	Dewatering sewage pump 1 phase-1HP.	Expected delivery on 29-11-2023.	
20231122015	22-11-2023	1	Spacers	Expected delivery on 27-11-2023.	
No. of gate passes issued this week:			0	From No.	- To No. -
Delivery van site visit on:			18-11-2023 To 24-11-2023		
Items not ordered but received:					
POs to be cancelled – material not required /incorrectly made: 20220630001-material not required. 20230318022-material not required. 20230318023-material not required. 20230628034-material not required. 20230807008-material not required. 20230830053-material not required. 20230911020-material not required. 20231012029-material not required. 20230912012-material not required. 20231230002-material not required. 20230308030-material not required. 20230920036-material not required. 20230830016-material not required. 20231013034-material not required.					

20230801001-material not required.
 20230418017-material not required.
 20231018024-material not required.

Approved POs – part/full material received – MRN not uploaded:
 20230515041-contanier-material received but dc not received.
 20230509025-container -material received but dc not received.
 20230417046-mccb,dbvtpn-material received but dc not received.

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	
1.	8mm	.395	4.74	843	4000	2000	
2.	10mm	.617	7.404	675	5000	7000	
3.	12mm	.89	10.68	936	10000	0	
4.	16mm	1.58	18.96	2900	55000	13000	
5.	20mm	2.47	29.64	1012	30000	5000	
6.	25mm	3.86	46.32	86	4000	2000	
7.	32mm	6.32	75.84	65	5000	5000	
8.	Binding wire	-		7	175	375	
OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	520	PPC/PSC last weeks stock	70
Details	Prepared by			Project Manager			
Sign	N.Sai Shivani					T.Madhu	
Date	25-11-2023					25-11-2023	

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.