

Construction Division - Material Requirement – Site Report

Company:	SILVER OAK VILLAS LLP	Date:	25-11-23			
Site:	SOV-III	Prepared by:	K.Tulasi Rani			
Report From / To	17-11-23 to 25-11-23 (Friday to Saturday)	Approved by:	K.Purshotham			
Report Date	25-11-23					
List of items that require SKU:						
List of requisitions where PO/WO not prepared after 3 working days of requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.		
20231019012	19-10-23	1	Furniture & Fixtures TV Unit	Waiting for MD sir approval		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery		
20231011033	11-10-23	1	Tan Brown Granite	Part received remaining will be delivered by Tuesday		
20231106014	06-11-23	1-20	CPVC Pipe, Elbow,Coupling,Tee,Clamp & Etc	Material available delivered by Tuesday		
20231117004	17-11-23	1	Stainless steel SS Railing	Work Under Progress		
20231117005	17-11-23	1	Sink Waste coupling	Material available delivered by Monday		
20231117007	17-11-23	1-5	Extension Nipple,Health faucet,Pillar cock & Etc	Material available delivered by Tuesday		
20231121030	21-11-23	1	Floor Tiles - Verified	Stock Not available		
20231121028	21-11-23	1-2	Wall tiles Nitco Malaysian Brown LT and DK	Material available delivered by Tuesday		
20231121032	21-11-23	1-4	Steel- MS Grill	Fabrication work under process		
20231121033	21-11-23	1-4	Steel- MS Grill	Fabrication work under process		
20231121023	21-11-23	1-8	Stationary Pens,Box File,Highlighter	Material available delivered by Tuesday		
20231121024	21-11-23	1	Stationary A4 Papers	Material available delivered by Tuesday		
20231121025	21-11-23	1-17	Electrical MCB Switches,,Dummies,Socket & Etc	Material available delivered by Tuesday		
20231121026	21-11-23	1-3	Recron,Teflon Tapes,Sponges	Material available delivered by Wednesday		
20231121024	21-11-23	1	Janatha Paste	Material available delivered by Monday		
No. of gate passes issued this week:						
		5/5	From No.	8400-8651	To No.	8653
Delivery van site visit on:						
Items not ordered but received:						
POs to be cancelled – material not required /incorrectly made:						
Approved POs – part/full material received – MRN not uploaded:						
PO to be closed – part material received – further material not required/will be ordered by new requisition:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00

3.	12mm	.89	10.68	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00
OPC stock		OPC last weeks stock	-	PPC/PSC stock	492	PPC/PSC last weeks stock 525
Details	Prepared by 			Project Manager 		
Sign						
Date	25-11-23			25-11-23		

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.