Prepared by:	K Mounika				
Report Date	01.12.2023				
Site	SOV-III				
List of requisitions	Where PO/WO	O not prepared 3 working days after requi	sition:		
Requisition No	Requisition Date	Material Descscription	Purchase officer remarks	Materied delivred	If material is not delivered - is delay justified?
20230901039	01.10.2023	TV Unit	Waiting for MD`sapproval		, , , , , , , , , , , , , , , , , , ,
List of requisitions	Where PO/WO) is prepared and items have not received	at site		
PO NO.	PO Date	Item discription	Purchase officer remarks	Material delivred	If material is not delivered - is delay justified?
20231011033	11.10.2023	Tan Brown granite	Part Material delivered		
20231106014	06.11.2023	CPVC Pipes	Collect from SSLLP		
20231117004	17.11.2023	Sink waste coupling	Follow up with supplier		
20231117005	17.11.2023	Extension nipple, Health faucet, Pillar cock	Part Material delivered		
20231117007	17.11.2023	Floor tiles	Collect from SSLLP		
20231121030	21.11.2023	Wall TILES	Material delivered		
20231121028	21.11.2023	MS GRILLS	Material delivered		
20231121032	21.11.2023	MS GRILLS	Material delivered		
20231121033	21.11.2023	pens,boxfile,highlighter	Material delivered		
20231121023	21.11.2023	A4 paper	Part Material delivered		
20231121024	21.11.2023	MCB ,Switches,sockets	Material delivered		
20231121025	21.11.2023	Recron,teflon tapes,sponges	Collect from SSLLP		
20231121026	21.11.2023	Janatha Paste	Part Material delivered		
20231121024	21.11.2023				