

INSTALLATION REPORT

Company/ firm:	MRMLP	Requisition nos.:	20231107023
Project:	GMR	PO no.:	20231107029
Supplier:	M. Sudaeshan	Material type:	UPVC window

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	29/11/23	C-504	French door sliding	2400x100	1
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					1
Remarks: C-504 flat UPVC French door done					

Approved by	Project manager	Security	Admin (Audit)
			

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.