Prepared by:	S.Jaysudha				
Report Date	01.12.2023				
Site	Dr. NRK				
List of requisitions V	Where PO/WO not prepa	ared 3 working days after requisition:			
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material	If material is not delivered -
				delivered?	is delay justified?
				Delivered	
20230901009	01-09-23	Equip. Effect the street plant	Under discussion		
		Equip: Effulent treatment plant			
20230901010	01-09-2023	Equip: Sewage treatment plant	Under discussion		
List of requisitions V	Where PO/WO is prepar	red and items have not received at site			
Po.No.	Po.date	Item Description	Purchase Officer - Remarks		
20231111005	11.11.2023	MS Ladders	Collect from SSLLP		
20231104019	04-11-2023	Lock set Chemical	Follow up with supplier		
20230112002	20.11.2023	Hedge cutter	Follow up with supplier		
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