Construction Division - Material Requirement – Site Report

Company:	GVRC		Date:	02-12-2023		
Site:	Innopolis		Prepared by:	N.Sai Shivani.		
Report From / To	25-11-2023 To 01-12-2023		Approved by:	Mr.Madhu		
Report Date	02-12-2023.					
List of items that require SKU:						
List of requisitions where PO/WO not prepared after 3 working days of requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.		
20230821033	21-08-2023	1 to 6	Windows-A1 framing structural glazing,DGU-6+12+6MM,SGU-6mm,Cement Boards,ACP miscellaneous.	Draft sent to MD for approval.		
20230821034	21-09-2023	1 to 2	Windows-A1 Framing structural glazing,Miscellaneous ACP.	Draft sent to MD for approval.		
20230821035	21-09-2023	1 to 3	Miscellaneous ACP,Glass door,Canopy works.	Draft sent to MD for approval.		
20231110015	10-11-2023	1	Digital Cyclic Timer	Online purchase expected delivery on 06-12-2023.		
20231128015	28-11-2023	1	Ms Fabrication work ms frame stand 1.5HP.	Po not done.		
20231201005	01-12-2023	1	Cable trays.	Po not done.		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery		
20231114041	14-11-2023	1	Water Meter	Expected delivery after 1 week.		
20231118013	18-11-2023	1	Urinals	Advice payment.		
20231128013	28-11-2023.	1 to 3	WPC doors.	Advice payment.		
20231201040	01-12-2023	1	LED flood lights.	Expected delivery on 06-12-2023.		
20231201020	01-12-2023	1	Tapes	Expected delivery on 05-12-2023.		
20231202036	02-12-2023	1	Spacers	Expected delivery on 05-12-2023.		
No. of gate passes issued this week:			1	From No.	8706	To No. 8706
Delivery van site visit on:			25-11-2023 To 01-12-2023			
Items not ordered but received:						

POs to be cancelled – material not required /incorrectly made:
20220630001-material not required.
20230318022-material not required.
20230318023-material not required.
20231012029-material not required.
20230912012-material not required.
20231230002-material not required.
20230308030-material not required.
20230920036-material not required.
20231013034-material not required.
20231018024-material not required.
20231118023-material not required.
202311011025-material nt required.
20231109014-material not required.
20230908045-material not required.
20231106017-material not required.

20231102055-material not required.
20230925041-material not required.
20230909001-material not required.
20230909002-material not required.
20230909003-material not required.
20230909004-material not required.

Approved POs – part/full material received – MRN not uploaded:
20230515041-contanier-material received but dc not received.
20230509025-container -material received but dc not received.
20230417046-mccb,dbvtpn-material received but dc not received.

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	632	3000	4000
2.	10mm	.617	7.404	270	2000	5000
3.	12mm	.89	10.68	280	3000	100000
4.	16mm	1.58	18.96	791	15000	55000
5.	20mm	2.47	29.64	134	4000	30000
6.	25mm	3.86	46.32	86	4000	4000
7.	32mm	6.32	75.84	65	5000	5000
8.	Binding wire	-		14	250	375

OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	484	PPC/PSC last weeks stock	520

Details	Prepared by	Project Manager	
Sign	N.Sai Shivani		T.Madhu
Date	02-12-2023		02-12-2023

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.