ADMIN-AUDIT / PURCHASE DIVISION
Advice for Credit to Supplier - Manual

Date:	02/12/23	Prepared by	V. RAVI	Serial no.	
Supplier name	Dilpreet Tubes.			HO inward no.	
Firm/Company	MCRLLP	Project	Nexlopolis.	HO received date	
PO/WO date	26.02.22	PO/WO No.	85941	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	103	07.03.22	32,450.00	✓□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	32,450-00

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	104582	Proof of delivery matches MRN	✓□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	32,450.00
Amount E – PO / WO value:	25,023.84
Amount F – Difference (A – E):	

Quantity received as per PO /WO	□ Yes ✓□ Excess received □ Short received □ Part received
Close PO / WO	✓□ Yes □ No – wait for balance material □ Other
Payment – due date	100%. Advance Paid.
Remarks:	find bill & close this PO.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		02/12/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 718
Date 2/12/23
Sign.

Admin-Audit Division
Form for closure of purchase order - Manual

PO no.:	85946	PO date:	26.02.2022	Req. no.:	186221	Advice Scan ID	
Barcoded PO available	□ Y/☑N	Invoice original available	☑Y/□N /☑Copy available			POD available	☑Y/□ N

Data required from site/engineers:		
MRN nos. related to PO	104582	
□ Part material received.	☑ Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: Excess mtrl received.		
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.		
Prepared by: SHRAVYA	Sign: for	Date: 01/12/2023.
Data required from accounts:		
□ Checked with E&D for receipt of bills.		
☑ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
☑ Advance paid against this PO	Amount paid: 32,450.00	Date of payment: 09.03.22.

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				
4.				

Remarks by Accountants: Bill No: 103 not received.		
Prepared by: SHILPA	Sign: Shilpa	Date: 01.12.2023.
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.		
Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	103	07.03.22	32,450.00	104582.
2.				
3.				
4.				
5.				

Remarks: Need MDs approval for enclosed Certified True copy.		
Prepared by: Ravi	Sign:	Date: 01.12.23.

Advice by MD - action to be taken.			
☑ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
☑	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
2 DEC 2023
SOHAM MODI
MANAGING DIRECTOR

Subject to Hyderabad Jurisdiction Only

TAX INVOICE (DUPLICATE FOR TRANSPORTER)

DILPREET TUBES PVT. LTD.

Regd. Office & Factory: Plot # 8, Road # 5, IDA Nacharam, Hyderabad - 500 076
Telephone: 040 27177358, Fax: 040 27170988
E-Mail: dilpreet_tubes@rediffmail.com, harimehta15@gmail.com

ISO 9001:2015

CIN	U27109TG2002PTC039529	Invoice No	103
GSTIN	36AABCD6242R1Z8	Invoice Date	7-Mar-2022
PAN	AABCD6242R	E-Way Bill No	191445481054
State Name	TELANGANA., Code: 36		

Name and Address of Buyer

MODI REALTY MURAHARIPALLY LLP
MODI REALTY MURAHARIPALLY LLP
5-4-187/3 & 4, SOHAM MANSION, MG ROAD, SECUNDERABAD
SITE: TURAKPALLY, TELANGANA-500078

GSTIN 36ABJFM5257F2Z2

State Name Telangana
State Code 36

Order No 85946 Date 26-2-2022
L.R.No Date
Vehicle No TS 08 UE 2617
Delivery At

Sl No.	Description of Goods	HSN Code	Packages Bundles	Total Qty in M. T.	Assess. Val per M. T.	Assessable Value
1	MS ANGLE SHAPES & SACTIONS	72162100	LOOSE	0.350 MT	70,000.00	24,500.00
						24,500.00
	FREIGHT Collection / Loading Charges					3,000.00
	CGST Output @ 9%					2,475.00
	SGST Output @ 9%					2,475.00

INWARD
Inward No: 1678 Dt: 07/03/22
WO No: 104582 Dt: 7/3/22
Received By: [signature] Sign: [signature]
MODI REALTY LLP

SUMMIT SALES LLP B.O. DIST.
INWARD No: 91943 Date: 8/3
Sign:

Total Invoice Value in Words **32,450.00**

Indian Rupees Thirty Two Thousand Four Hundred Fifty Only. E&OE

Narration:

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
72162100	24,500.00	9%	2,205.00	9%	2,205.00	4,410.00
	3,000.00	9%	270.00	9%	270.00	540.00
Total	**27,500.00**		**2,475.00**		**2,475.00**	**4,950.00**

Tax Amount (in words) : **Indian Rupees Four Thousand Nine Hundred Fifty Only**

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Our Bank Details

Bank Name : **Axis Bank Ltd.**
Bank A/c No. : **917030062563088**
Bank Branch : **Corprate Banking Hyderabad. IFSCode:UTIB0001634**

For Dilpreet Tubes Pvt. Ltd.

Receiver's Signature Prepared By Authourised Signatory

Purchase Order

 26-02-2022 13:43:26

85946
14.02.22 3:00:03

From Company : **Modi Constructions & Realtors LLP**
5-4-187/3&4, IInd Floor, M G Road, Ranigunj, Secunderabad, Hyderab...
G S T No. : 36ABJFM5257F2Z2

Supplier Details

Dilpreet Tubes
Plot #8, IDA Nacharam, Hyderabad-76.

GSTIN 36AABCD6242R1Z8 23225792/27170988
65226846,kunalbatsh88@gmail.com 9949170500

Doc No	85946	186226
Doc Date	26-02-2022	
Quote No	Nil	
Quote Date	26-02-2022	
SupplyType	Supply	

Kind Attn : Rahul Mehta/Mr.Kunal.kunalbatsh88@gmail.com

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8026 - Steel - other - MS L angle - 3 In x6mm - kgs *75mm - 08 lengths*	336.00	63.12	0.00	18.00	25,023.84
				Total Order Value . . .		**25,023.84**

Rupees : Twenty Five Thousand Twenty Three and Paise Eighty Four Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 42kgs approx. weight per length. weighment slip must be attached.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. ,
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Site purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Constructions & Realtors LLP***
Authorised Signatory

Name : 28/02/2022

Accepted the above Terms And Conditions
For ***Dilpreet Tubes***

Name :

NRK

Requisition Form

Company Name	Modi constructions and realtors llp	Date	18 02 2022
Site & Phase	Nextopolis	Time	16 10
Supplier		Req. No	186226
Material required before date	Urgent	ID No	739855

No	Description	Size	Quantity	Units	Inward No	Date
1	L Angles 75 MM	6 mm (think)	400	Kgs		
2						
3	8 lengths of					
4						
5	6m length.					
6						
7						
8	859446					
9						
10						

Remarks: For site use purpose .

Prepared By	S.Shravya	Approved by	C Balamuralikrishana
Sign & Date	18.02.2022	Sign. & Date	18.02.2022

APPROVED BY
22 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

for
G. 18/2/22

19/02/2022

TAX INVOICE *(ORIGINAL FOR RECIPIENT)*

M/S DILPREET TUBES PVT. LTD
PLOT NO 8, I.D.A. NACHARAM
HYDERABAD 500 076
GSTIN/UIN: 36AABCD6242R1Z8
State Name : Telangana, Code : 36
CIN: U27109TG2002PTC039529

Invoice No.	e-Way Bill No.	Dated
DT/**103**	191445481054	**7-Mar-22**
Delivery Note		Mode/Terms of Payment
===		
Reference No. & Date.		Other References
Buyer's Order No.		Dated
85946		**26-Feb-22**
Dispatch Doc No.		Delivery Note Date
		7-Mar-22
Dispatched through		Destination
Bill of Lading/LR-RR No.		Motor Vehicle No.
		TS 08 UE 2617
Terms of Delivery		

Consignee (Ship to)
MODI CONSTRUCTIONS & REALTORS LLP
5-4-187/3&4, 2ND FLOOR, MG ROAD, RANIGUNJ,
SECUNDERABAD, TELANGANA-500003.
SITE: SY NO. 230 TO 243, PLOT NO. 11, TURAKPALLY,
HYDERABAD-500078.
GSTIN/UIN : 36ABJFM5257F2Z2
State Name : Telangana, Code : 36

Buyer (Bill to)
MODI CONSTRUCTIONS & REALTORS LLP
5-4-187/3&4, 2ND FLOOR, MG ROAD, RANIGUNJ,
SECUNDERABAD, TELANGANA-500003.
SITE: SY NO. 230 TO 243, PLOT NO. 11, TURAKPALLY,
HYDERABAD-500078.
GSTIN/UIN : 36ABJFM5257F2Z2
State Name : Telangana, Code : 36

Sl No.	Marks & Nos./ Container No.	Description of Goods and Services	HSN/SAC	GST Rate	Part No.	Quantity	Rate	per	Amount
1	LOOSE	**MS ANGLE SHAPES & SACTIONS**	72162100	18 %		**0.350 M\T**	70,000.00	M\T	**24,500.00**
		FREIGHT Collection / Loading Charges	9965	18 %					**3,000.00**
		CGST Output @ 9%					9	%	**2,475.00**
		SGST Output @ 9%					9	%	**2,475.00**
		Total				**0.350 M\T**			**₹ 32,450.00**

"TRUE COPY"

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Thirty Two Thousand Four Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
72162100	24,500.00	9%	2,205.00	9%	2,205.00	4,410.00
9965	3,000.00	9%	270.00	9%	270.00	540.00
Total	**27,500.00**		**2,475.00**		**2,475.00**	**4,950.00**

Tax Amount (in words) : **Indian Rupees Four Thousand Nine Hundred Fifty Only**

Company's Bank Details
Bank Name : **AXIS BANK LTD .**
A/c No. : **917030062563088**
Branch & IFS Code: **CORPORATE BANKING BRANCH-HYDERABAD & UTIB0001634**

Company's PAN : **AABCD6242R**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for M/S DILPREET TUBES PVT. LTD

DILPREET TUBES PVT. LTD. Hyderabad

Authorised Signatory

This is a Computer Generated Invoice