

Prepared by:	K Mounika				
Report Date	06.12.2023				
Site	SOV-III				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Descrption	Purchase officer remarks	Materied delivred	If material is not delivered - is delay justified?
20230901039	01.10.2023	TV Unit	Waiting for MD`sapproval		
List of requisitions Where PO/WO is prepared and items have not received at site					
PO NO.	PO Date	Item discription	Purchase officer remarks	Material delivered	If material is not delivered - is delay justified?
20231011033	11.10.2023	Tan Brown granite	Part Material delivered		
20231106014	06.11.2023	CPVC Pipes	Collect from SSLLP		
20231117004	17.11.2023	Sink waste coupling	Follow up with supplier		
20231117005	17.11.2023	Extension nipple,Health faucet,Pillar cock	Part Material delivered		
20231117007	17.11.2023	Floor tiles	Material delivered		
20231121030	21.11.2023	Wall TILES	Material delivered		
20231121028	21.11.2023	MS GRILLS	Material delivered		
20231121032	21.11.2023	MS GRILLS	Material delivered		
20231121033	21.11.2023	pens,boxfile,highlighter	Material delivered		
20231121023	21.11.2023	A4 paper	Part Material delivered		
20231121025	21.11.2023	Recron,teflon tapes,sponges	Material delivered		
20231121026	21.11.2023	Janatha Paste	Part Material delivered		
20231127013	27.11.2023	Wall mixtue , waste coupling,wash basin	Collect from SSLLP		
20231127012	27.11.2023	Wall mixtue , waste coupling,wash basin	Collect from SSLLP		
20231127006	27.11.2023	Wall mixtue , waste coupling,wash basin	Collect from SSLLP		
20231127007	27.11.2023	UPVC Windows	Work completed		
20231127014	27.11.2023	UPVC Windows	Work completed		
20231129003	27.11.2023	Tiles	Collect from SSLLP		
20231201037	27.11.2023	Junction box,conducting pipe	Material delivered		
20231201038	27.11.2023	Eco drain riser,frame,& Pipe	Material delivered		
20231201034	27.11.2023	Eco drain connecting coupler	Material delivered		