THE WELFARE ASSOCIATION OF SITARAMNAGAR CO-OP COLONY

MEMORANDUM AND RULES AND REGULATIONS

Certified Copy

For Welfare Association of Sitaramnagar Co-op. Colony

President Gen. Secretary/Treasurer

OFFICE OF THE REGISTRAR OF SOCIETIES

HYDERABAD

CERTIFICATE OF REGISTRATION

NO. 1479 OF 2003

I here by certify that Welfare Association of Sitaramnagar Co-operative Colony is this day registered under the Andhra Pradesh (Society Registration Act 2001).

Given under my hand and seal at Hyderabad this the 14th day of October 2003

Sd.
Registrar of Societies

Certified Copy

For Welfare Association of Sitaramnagar Co-op. Colony

President

Gen. Secretary/Treasurer

MEMORANDUM OF SOCIETY

1	Name of the Society	:	Welfare Association of Sitaramnagar Cooperative Colony.
2.	Locatin of Ofice	:	SITARAMNAGAR, SIKH VILLAGE, SECUNDERABAD – 500 009.

3. AIMS AND OBJECTS :

i. To have a friendly atmosphere and good relationship among all the residents of the colony.
ii. To organize programmes and activities to promote good relationship among the residents.
iii. To develop the common areas of the colony for the common and overall benefit of the residents living in the colony.
iv. To take-up any other activity to achieve any or all of the above.

CERTIFICATES

"Certified that the Association is formed with no profit motive and no commercial activities are involved in its working"

"Certified that the Association would not engage in agitational activities to ventilate grievances"

4. Declaration. We the undersigned persons in the memo have formed into an Association and are responsible to run the affairs of the society and desirous to getting the Society registered under Societies Registration Act 2001.

Name of the Office Bearers in block Letters	Designation of their local stand in the Society	Address Plot No. of Sitaramnagar Coop Colony, Sikh Village, Secunderabad.	Signature
1.Sri Y.P. R Reddy	President	Plot No. 10	sd/-
2.Dr.K.Butchi Kotaiah	Vice Presedent	Plot No.9	sd/-
3.Sri.K. Srinivas kumar	Secretary	Plot No:1	sd/-
4. Smt. Uma Sastry	Jt. Secretary	Plot No.5	sd/-
5. Smt. Vani Prakash	Treasurer	Plot No.19	sd/-
6. Sri Y.A.N. Sastry	E.C. Member	Plot No.7	sd/-
7. Smt. N. Leela Manjunath	E.C.Member	Plot No.22	sd/-

WELFARE ASSOCIATION OF SITARAMNAGAR CO-OPERATIVE COLONY
Sitaramnagar, Sikh Village, Secunderabad- 500 009.

RULES AND REGULATIONS

i) The name of the Society shall be Welfare Association of Sitaramnagar Co-operative Colony.

ii) The Governing body of the Society will be the Executive committee. The Executive Committee will consist of the following :-

A . A President
B . A Vice President
C . A Secretary
D . A Joint Secretary
E . A Treasurer
F . 2 Executive Committee Members.
G . The Immediate past President.

iii) The General body of the Society shall elect (an Executive Committee) of 7 Members by secret ballot. The ex-officio past President shall be the 8^{th} Member. The executive committee shall elect from among its members the President, the vice president, the Secretary, the Joint Secretary & the treasurer.

iv) The term of office of the Executive Committee shall be 2 years. The retiring members of the Executive Committee may offer themselves for re-election.

v) Any member of the committee who is absent for 3 consecutive meetings of the committee without valid reasons, shall cease to be member of the committee. The decision regarding continuance of the member as committee member shall rest with the committee.

vi) Any casual vacancy in the executive committee shall be filled by the committee by co-option for the balance period of the year till the Annual General Body Meeting.

vii) Eligibility to vote and contest for election to the committee : Every plot owner / resident of Sitaramnagar co-op colony is a member of the society. Only one member for each plot / residence is eligible to cast his / her vote in the elections. However, members who are in arrears of payment of their maintenance charges on the date of nomination are not eligible to contest in the elections or cast their votes in the election.

viii) Powers of the executive committee: The executive committee has the following duties and responsibilities.

I. Safegaurding the property of the society both immovable and movable.
II. The executive committee shall be empowered to receive donations, gifts,subsidies and maintenance charges.
III. Accounting strictly the funds that are collected.
IV. Investing the surplus amounts in approved securities and scrips. The list of such scrips and securities shall be decided every year by the general body.
V. Revising the maintenance charges and any other fees to be levied on members.
VI. Making all payments as per the budget framed and approved by the General body.
VII. All cheques shall be signed by the president and treasurer of the society or any other person to be nominated by the committee.

ix) Executive Committee Meetings :-

a) The executive committee shall meet at least 4 times in a year at an interval of not more than 3 months between each meeting.
b) The executive committee can meet as often as the secretary in consultation with the president thinks necessary, in addition to the statutorily prescribed meetings.
c) If any 4 members of the executive committee give a requisition in writing for the convening of the meeting, the President shall immediately cause the meeting to be so convened.
d) Agenda:- Agenda shall be fixed by the Secretary with the approval of the President.
e) Quorum:- Quorum for the executive committee meeting shall be 4 (four) and it includes office bearers also.
f) Casting Vote :- The President shall have the casting vote in case of a tie.
g) Minutes of the meeting :- shall be recorded by the Joint Secretary / Secretary signed by the President. A copy of this shall be circulated to all members of the Committee. Officially and legally the President represents the Society.

x) Modifications or change of Rules:- Any modification or change or deletion in these Rules shall first be considered in the Executive Committee and examined and voted upon. After securing a majority vote the Executive Committee shall prepare the text giving reasons for change and circulate it either at the Ordinary General Body Meeting or at a Special General Body Meeting. The General Body shall then vote upon such modification, change or deletion and a decision shall be made by not less than 2/3rd of the members present.

xi) General Body Meeting and Powers of the General Body:

1. There shall be an Annual General Body Meeting of members of the Society. This should be within 6 months following the closure of the financial year of the Society. For this purpose, the financial year of the society ends on March 31 every year. The quorum for a General Body Meeting is one fifth of the total number of members with voting rights.
2. The Notice for the Annual General Body Meeting will be issued a clear 21 days before the date of the meeting.
3. If 1/4th of the total membership of the Society give in writing a requisition for the convening of a General Body Meeting, the President shall take immediate action for convening the meeting.
4. Special General Body Meeting: The Executive Committee can convene a special General Body meeting as and when decided upon. The quorum for such a meeting shall be 1/5th of the total number of members with voting rights.
5. The Annual General Body Meeting shall pass accounts of the Society after it has been audited and circulated at least 2 weeks before the date of the meeting. It shall also discuss the other items on the agenda brought before it by the Executive Committee.
6. Any member of the Society can circulate a note or a resolution after giving due notice of it to the Executive Committee of not less that 2 weeks before the date of the meeting.

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7. The Executive Committee shall distribute not only the Annual Statement of accounts, but also an administrative Report of the Society for the year that has ended. The General Body shall consider the Administrative Report, the annual audited statement of accounts and the financial and other affairs of the Society. It shall approve the accounts of the Society, vote for the loans to be raised, vote on modification of the rules and hear any appeal against removal of the members from the membership pronounced by the Committee. It shall also conduct the Statutory elections and also decide on any other items of the agenda.

xii) Dissolution of the Society :

1. Dissolution of the Society can only be pronounced by a meeting of the General Body called specially for the purpose. Quorum for such meeting shall be $3/5^{th}$ of the total membership of the Society.
2. After dissolution of the Society, any amounts remaining after paying of all debts and liabilities shall not be paid or distributed among the members of the Society, but shall be given to some other Society having similar objects, to be determined by the General Body by a vote of not less than$3/5^{th}$ of the total membership at the time of dissolution, or in default by a Court.