

Site Report Material Requirement

Company:	MMRK-TLP	Date:	16-12-2023
Site:	GHT	Prepared by:	D Devi
Report From / To	15-11-2023 to 15-12-2023	Approved by:	A Suresh
Report Date	16-12-2023		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Reg Date	Serial no of	Item Description	Coordinate with purchase /procurement and give reason for delay.
		item in Reg		

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of	Item Description	Details of discussion with supplier & expected date of delivery
		item in PO		

No. of gate passes issued this week:	From No.	To No.

Delivery van site visit on:

07-12-2023 to 15-12-2023

Items not ordered but received:

Other corrections & remarks:

material not required.

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. -	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00
	OPC stock			PPC/PSC	200	PPC/PSC last weeks stock 205
Details		Prepared by	Project Manager			
Sign		D Devi	A Suresh			
Date		15-12-2023	15-12-2023			

Notes: 1.For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and rajkumam@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.