



सेवा कर प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER OF SERVICE TAX
सेवा कर आयुक्तालय : : SERVICE TAX COMMISSIONERATE

11-5-423/1/A:: सीताराम प्रसाद टावर:: रेड हिलस:: हैदराबाद - 4

11-5-423/1/A::SITARAM PRASAD TOWER::RED HILLS::HYDERABAD-500004

C.No. IV/16/56/2015-ST(Range III-A)

Dated 07.12.2015

To

M/S. B & C ESTATES
5-4-187/3 & 4, SOHAM MANSION
M.G ROAD, RANIGANJ
SECUNDERABAD -500 003

- BY SPEED POST

Sir / Madam,

Sub: Service Tax - Intimation for conducting detailed manual scrutiny of ST-3 returns for the financial year 2013-14 - Regarding.
Ref: Your Service Tax Regn. No. AAHFB7046ASD001

This is to inform you that the CBEC has issued revised guidelines for conducting detailed manual scrutiny of ST-3 returns vide Board Circular No.185/4/2015-Service Tax dated 30.06.2015. The intention of detailed manual scrutiny is to check the correctness of self-assessment done by the tax payers and to checking the correctness of Taxable Value, Rate of Service Tax and CENVAT credit availed. Verification of assessment related documents (below mentioned at para two) will be done in the Range Office. For further details you can visit the www.cbec.gov.in site.

02 In view of the above, it is to inform that your unit is marked for detailed manual scrutiny. In this regard you are requested to submit the following documents for verification within 7 days from the date of receipt of this letter without fail.

- ST3 returns from 2012-13, 2013-14 & 2014-15
- Balance Sheet for the year 2013-14
- Income Tax Return for the Financial Year 2013-14 (Assessment year 2014-15)
- Form 26As for the period financial year 2013-14
- If availed CENVAT Credit, List of input services on which credit is availed and the statement of credits availed on such input services in a tabular form during the year 2013-14 (and soft copy also)

3. This letter is issued without prejudice to any other action, which may be taken against you under the provisions of the Finance Act, 1994 or the Rules made there under, for the corresponding violations, if any.

Yours Sincerely,

(Signature)

(R SRINIVASA REDDY)

SUPERINTENDENT

SERVICE TAX RANGE III-A

07.12.2015