Company:	SERENE CONSTRUCTION LLP	Date:	18-11-2023
Site:	SERENE FARMS	Prepared by:	CHANDRASHEKARREDDY
Report From / To	12-11-2023 to 17-11-2023	Approved by:	CHANDRASHEKARREDDY
Report Date	18-11-2023		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery

No. of gate passes issued this week:		From No.		To No.	
Delivery van site visit on:					

Items not ordered but received:

Other corrections & remarks:

PO' NUMBERS	DATE	Item Description	REASON FROM SITE	REMARKS
20230405013	04-04-2023	TILES	Material not required	Sov site po to be closed
20230405014	04-04-2023	tiles	Material not required	Sov site po to be closed
20230810018	10-08-2023	tiles	Rate wrongly entered by purchase	Po to be closed
20230629042	29-06-2023	Open well pump	Material cancelled by MD	Po to be closed
20230523050	23-05-2023	Electrical	Wrongly entered	Po to be closed

Certified by:

Ch. CS Reddy

S.R. ENGINEER

Modi Farm House

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	395	4.74	0.00	0.00	0.00
2.	10mm	617	7.404	0.00	0.00	0.00
3.	12mm	89	10.68	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00
8.	Binding wire			0.00	0.00	0.00
OPC stock		OPC last weeks stock		PPC PSC stock		PPC PSC last weeks stock
Details		Prepared by		Project Manager		
Sign		CHANDRASHEKARREDDY		CHANDRASHEKARREDDY		
Date		17-10-2023		17-10-2023		

Site Report Material Requirgment.

Notes: 1. For missing MATs send email to [illegible] and post the purchase construction other group. 2. Send this report to purchase [illegible] 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of deliveries. 5. NO CALL TO PURCHASE. 6. Purchase to send reply to this report before next Saturday. 7. Issues meeting to be held with purchase coordinator site and purchase division once a week to discuss this report.