Prepared by:	K Mounika				
Report Date	20.12.2023				
Site	Serene Construction LLP				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay
Nil	Nil	Nil	Nil		
List of requisitions Where PO/WO is prepared and items have not received at site					
Nil	Nil	Nil	Nil		