Date: 12.05.2017

To,
The Superintendent,
The Principal Commissioner of Service tax,
Range-III-D, Sitaram Prasad Towers,
Opp. Singareni Bhavan, Red Hills,
Hyderabad – 500 004

Dear Sir,

Sub: Request for Adjournment of Personal Hearing scheduled on 26.12.2017

**Ref:** Your office letter vide C. Np. IV/16/18/2017-ST-III-B dated 04.05.2017 pertaining to M/s. Vista Homes

With reference to above, we are in the receipt of the above letter dated 20.12.2017 intimating about personal hearing which has been fixed at 13.00 Hrs on 26.12.2017. In this regard, we wish to intimate that M Jayaprakash, Sr. Manager – Finance & Accounts, authorized representative of our case, who is supposed to appear for Personal Hearing, is not able to attend on the scheduled date because he out of station in Sabarimalai Yathra. Therefore, we kindly request you to adjourn the Personal Hearing and schedule the same on other date (January 2018) subject to your convenience and availability.

We sincerely regret for the inconvenience caused to you in this regard. Kindly acknowledge the receipt of this letter and do the needful.

Thanking You,

Yours Truly,

For Vista Home≴

Authorised signatory

CA. W. Surschaffer)