ADMIN-AUDIT / PURCHASE DIVISION
Advice for Credit to Supplier - Manual

Date:	11.01.24	Prepared by	V. RAVI	Serial no.	
Supplier name	Inmbox Modular Prefab.			HO inward no.	
Firm/Company	G.V.R.C	Project	Inmopolis.	HO received date	
PO/WO date	–	PO/WO No.	Mail Request	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	Imp/062/22-23	30.11.22	247,800.00	✓ □ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	247,800.00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	–	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	247,800.00
Amount E – PO / WO value:	247,800.00
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	✓ □ Yes □ Excess received □ Short received □ Part received
Close PO / WO	✓ □ Yes □ No – wait for balance material □ Other
Payment – due date	100% Advance Paid.
Remarks: purchase of CAFE container with Pantry at South East lawn in GVRC.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI	APPROVED BY		
Sign:		[signature]	12 JAN 2024		
Date		11.01.24	SOHAM MODI MANAGING DIRECTOR		
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

INNBOX MODULAR PREFAB NO: 9-8-110/C/166/1 Saleha Nagar , Dhankota Langerhouz, Golconda HYDERABAD - 50008 M.....6302165600 Website:Www.Innboxmodular.Com Telangana - 500008, India GSTIN/UIN: 36APDPA5716M1ZW State Name : Telangana, Code : 36 Contact : 6302165600,9640230442 E-Mail : info@innboxmodular.com www.innboxmodular.com	Invoice No. **IMP/062/22-23**	Dated **30-Nov-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **GV RESEARCH CENTERS PRIVATE LIMITED** SOHAM MASIO,5-4-187/3, M G ROAD, SECUNDERABAD-500 003, HYDERAAD,TS GSTIN/UIN : 36AAHCG4562D1ZP PAN/IT No : AAHCG4562D State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Despatch Document No. **IMP/062/22-23**	Delivery Note Date
	Despatched through **TRANSPORT**	Destination **MG ROAD,SEC'BAD**
Buyer (if other than consignee) **GV RESEARCH CENTERS PRIVATE LIMITED** SOHAM MASIO,5-4-187/3, M G ROAD, SECUNDERABAD-500 003, HYDERAAD,TS GSTIN/UIN : 36AAHCG4562D1ZP PAN/IT No : AAHCG4562D State Name : Telangana, Code : 36 Place of Supply : Telangana	Bill of Lading/LR-RR No.	Motor Vehicle No. **AP 13 X 3830**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**PORTABLE CABIN** *CAFE CONTAINER* *SIZE;8" X 10' X 8.6'* *PATRY WITH GGRANITE TOP WITH SS SINK* *AD TAP CUPOARD WITH PLY & LAMINATE*	9406	**1.00 NOS**	2,10,000.00	NOS	**2,10,000.00**
	SGST			9	%	**18,900.00**
	CGST			9	%	**18,900.00**
	Total		**1.00 NOS**			**₹ 2,47,800.00**

E. & O.E

Amount Chargeable (in words)

INR Two Lakh Forty Seven Thousand Eight Hundred Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9406	2,10,000.00	9%	18,900.00	9%	18,900.00	37,800.00
Total	**2,10,000.00**		**18,900.00**		**18,900.00**	**37,800.00**

Tax Amount (in words) : **INR Thirty Seven Thousand Eight Hundred Only**

"TRUE COPY"

Company's Bank Details
Bank Name : **ICICI BANK LIMITED**
A/c No. : **000805023761**
Branch & IFS Code: **KHAIRATABAD & ICIC0000008**

Company's PAN : **APDPA5716M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for INNBOX MODULAR PREFAB

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice