Construction Division - Material Requirement – Site Report

Company:	GVRC	Date:	13-01-2024.
Site:	Innopolis	Prepared by:	N.Sai Shivani.
Report From / To	06-01-2024 To 12-01-2024	Approved by:	Mr.Madhu
Report Date	13-01-2024.		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20231220001	20-12-2023	1	Headset	Po not done/online purchase .
20240111021	11-01-2024	1	Higher charges(Rope suspended platform).	Po not done.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20231118013	18-11-2023	1	Urinals	Advice Payment.
20231221001	21-12-2023	1	Manhole set frp-square-600mm-2.5ton.	Delivery on 17-01-2024.
20240102002	02-01-2024.	1	Nylon rope	Delivery on 17-01-2024.
20240109008	09-01-2024.	1	Copper cable 2.5sqmm 3 core.	Delivery on 17-01-2024.
20240111017	11-01-2024.	1	FRP Tadaka	Advice Payment.

No. of gate passes issued this week:	2	From No.	8713	To No.	8714
Delivery van site visit on:	06-01-2024 To 12-01-2024.				

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:
20230318022-material not required.
20230318023-material not required.
20231205008-material not required.

Approved POs – part/full material received – MRN not uploaded:
20230515041-contanier-material received but dc not received.
20230509025-container -material received but dc not received.
20230417046-mccb,dbvtpn-material received but dc not received.

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	210	1000	1000
2.	10mm	.617	7.404	270	2000	4000
3.	12mm	.89	10.68	0	0	0
4.	16mm	1.58	18.96	421	8000	8000
5.	20mm	2.47	29.64	101	3000	4000
6.	25mm	3.86	46.32	21	1000	2000
7.	32mm	6.32	75.84	52	4000	4000
8.	Binding wire	-		14	350	450

OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	300	PPC/PSC last weeks stock	480

Details	Prepared by	Project Manager	
Sign	N.Sai Shivani		T.Madhu
Date	13-01-2024.		13-01-2024.

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.