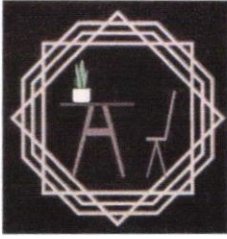


ADMIN-AUDIT / PURCHASE DIVISION
Advice for Credit to Supplier - Manual

Date:	13.01.24	Prepared by	V. RAVI	Serial no.	
Supplier name	OUTDOOR HYDERABAD			HO inward no.	
Firm/Company	G.V.R.C	Project	Indrapolis	HO received date	
PO/WO date	-	PO/WO No.	Nil reqd / k.p.	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	1088	21.07.23	68,480.00	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				68,480.00	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:				Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				68,480.00	
Amount E – PO / WO value:				68,480.00	
Amount F – Difference (A – E):				NIL	
Quantity received as per PO / WO		☒ ☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ ☐ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		100% Advance paid.			
Remarks: find bill. through					
NOTED PURCHASED BY ↑ WASEEM SIR.					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**OUTDOOR HYDERABAD**

HNo: 8-116/6, Plot No: 6, Lanco Hills Road, Raidurgam, Hyderabad-500096, Hyderabad, Telangana, 500032

Mobile: 9676801017

GSTIN: 36AVEPM4942L1Z7

PAN Number: AVEPM4942L

Email: outdoorhyderabad@gmail.com

Invoice No.: 1088

Invoice Date: 21/07/2023

BILL TO**M/S GV RESEARCH CENTERS PRIVATE LIMITED.**

Soham mansion, 5-4-187/3, MG Road, MG Road, Secunderabad, Hyderabad, Telangana, 500003, Hyderabad, 500003

Mobile: 9102999233

GSTIN: 36AAHCG4562D1ZP

State: Telangana

SHIP TO**M/S GV RESEARCH CENTERS PRIVATE LIMITED.**

Sy. No.542, Plot No.3, Synergy Square II MN Park, Kolthur M C Pally, Malkajgiri, Kolthur, Telangana 500078, Hyderabad, 500078

ITEMS	HSN	QTY.	RATE	TAX	AMOUNT
GARDEN UMBRELLA	66011000	5 NOS	11,200	10,080 (18%)	66,080

SUBTOTAL

5

₹ 10,080

₹ 66,080

BANK DETAILS

Name: OUTDOOR HYDERABAD
IFSC Code: BARB0VJMOTI
Account No: 75740200001757
Bank: Bank of Baroda, MOTINAGAR

Labour Charge	₹ 400
Transport	₹ 2,000
TAXABLE AMOUNT	₹ 56,000
CGST @9%	₹ 5,040
SGST @9%	₹ 5,040

TOTAL AMOUNT ₹ 68,480**NOTES**

Kindly make the payment 100% . Immediate available.
Ready to deliver.

Received Amount ₹ 68,480
Balance ₹ 0

TERMS AND CONDITIONS

Product once sold are not refundable.

Previous Balance ₹ 0
Current Balance ₹ 0

Total Amount (in words)

Sixty Eight Thousand Four Hundred Eighty Rupees

"TRUE COPY"**AUTHORISED SIGNATORY FOR
OUTDOOR HYDERABAD**