

All the overdue bill charged @ 24% per annum

## INSTALLATION REPORT

|                |                 |                   |                           |
|----------------|-----------------|-------------------|---------------------------|
| Company/ firm: | SOV LLP         | Requisition nos.: | 20240108002               |
| Project:       | SOV-III         | PO no.:           | 20240108007               |
| Supplier:      | Karunakar Reddy | Material type:    | wall cladding - coraboard |

### Details of installation:

| Sl. No.                              | Date of installation | Unit no. | Material details    | Size   | Qty     |
|--------------------------------------|----------------------|----------|---------------------|--------|---------|
| 1.                                   | 24/1/24              | 194      | cladding-cera board | 150 mm | 46 sqm  |
| 2.                                   | "                    | 195      | "                   | 150 mm | 46 sqm  |
| 3.                                   | "                    | 196      | "                   | 150 mm | 46 sqm  |
| 4.                                   |                      |          |                     |        |         |
| 5.                                   |                      |          |                     |        |         |
| 6.                                   |                      |          |                     |        |         |
| 7.                                   |                      |          |                     |        |         |
| 8.                                   |                      |          |                     |        |         |
| 9.                                   |                      |          |                     |        |         |
| 10.                                  |                      |          |                     |        |         |
| 11.                                  |                      |          |                     |        |         |
| 12.                                  |                      |          |                     |        |         |
| 13.                                  |                      |          |                     |        |         |
| 14.                                  |                      |          |                     |        |         |
| 15.                                  |                      |          |                     |        |         |
| <b>Total:</b>                        |                      |          |                     |        | 138 sqm |
| <b>Remarks:</b> Total work completed |                      |          |                     |        |         |
|                                      |                      |          |                     |        |         |
|                                      |                      |          |                     |        |         |

| Approved by | Project manager                                      | Security | Admin (Audit) |
|-------------|------------------------------------------------------|----------|---------------|
|             | 24 JAN 2024<br>K. PURUSHOTHAM<br>(Silver Oak Villas) |          |               |

**Note:** 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, doors, windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier firm' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defects, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchaser.