

From
M/s. Summit Builders,
Secunderabad.

To,
The Commercial Tax Officer,
M.G. Road Circle, 4th floor, Pavani Prestige,
Ameerpet, Hyderabad-500016

Sir,

Sub: TVAT Act, 2005- M/s. Summit Builders, Secunderabad
Notice of Assessment Value Added Tax for the years 2013-14,
2014-15, 2015-16, 2016-17 and 2017-18 - Objections called for -

Time requested -
Reg.

Ref: 1) CTO, S.D. Road Circle, Hyderabad Notice in Form VAT 305A
dated 14/09/2018.
2) Final notice dt. 12/10/2018 issued by CTO, M.G. Road Circle,
Hyderabad.

With reference to the assessment notice in Form VAT 305A dated
14/09/2018 and requesting us to file written objection. In this connection we
submit that the concerned person who looks after the tax matters of the
company is on out of station on personal work. We therefore request you to
kindly grant 15 days time for verification of our records and submission of
reply to the assessment notice.

Thanking you

Yours faithfully

(Authorised signatory)

