

SUMMIT BUILDERS

5-4-187/3&4, II Floor,
Soham Mansion, M. G. Road,
Secunderabad- 500 003.
Ph.Nos.040- 66 33 5551/2/3

Dt. 23rd February 2021

To
The Deputy Commissioner,
Greater Hyderabad Municipal Corporation,
Kapra Circle, Kushaiguda
Hyderabad.

Dear Sir,

Sub: Request for issue of Occupancy Certificate and release of mortgaged portion in the residential building situated at Sy. Nos. 11, 12, 14 to 18 & 294 (P), Cherlapally Village, Kapra Mandal, GHMC Kapra Circle, Hyderabad, Medchal Malkajgiri Dist.

Ref: File No. 3/C1/00038/2018 & Permit No. 3/C1/03573/2018 dated 27.02.2018.

We have obtained building permission from GHMC Kapra Circle vide Permit No. 3/C1/03573/2018 in File No. 3/C1/00038/2018 to construct residential building consisting Ground + Two upper floors in Sy. Nos. 11, 12, 14 to 18 & 294 (P), situated at Cherlapally Village, Kapra Mandal, GHMC Kapra Circle, Hyderabad, Medchal Malkajgiri District, Telangana.

As per G. O. Ms. No. 86 M.A dated 03.03.2006 we have mortgaged to GHMC 19.23Sq. mtrs along with 12.21 Sq.mtrs un-divided share of land on First floor i.e., 10% of the built up area through registered Affidavit bearing document No. 3123/2018 registered on 15.02.2018.

We have completed construction of the building in all respects and fulfilled the conditions as per G. O. Ms. No. 86 M.A dated 03.03.2006.

We have enclosed herewith the following plans/papers/documents for your reference.

- a. Application for Occupancy Certificate.
- b. Building Completion Notice.
- c. Appendix-G form for completion certificate as per the building bye-laws (standard format) duly signed by the Owner, Builders, Structural Engineer & Architect.
- d. Sanctioned plan copies
- e. Proceedings copy of GHMC.
- f. Completion certificate issued by the Architect
- g. Completion certificate issued by the Structural Engineer.
- h. Photographs of the building.
- i. Physical status (ground position) plan duly certified by the Owner, Builders, Structural Engineer & Architect.
- j. Xerox copy of water feasibility certificate

For SUMMIT BUILDERS

Partner

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We request you to inspect our site to process our file for issuance of "Occupancy Certificate" and release the mortgaged area at the earliest.

Please do the needful at the earliest.

Thanking you,

Yours faithfully,

For Summit Builders

For SUMMIT BUILDERS

(Soham Modi)
Managing Partner.

Partner

Encl: As above.