

MEMO

[illegible]

Bio-Data

Note: Attach copy of CV / Resume / Bio-data

Application for post of	Tele Caller	Application date:	16-09-23
Application through	☐ Advertisement ☒ Referral SHINDAS		
Referred by/ Advertisement	Specify Source: Newspaper/Job portal/Social media: _____		

Personal Details:

Full Name	A. KANPA KAMESWAR		
Age	25 years	Date of Birth	26/08/97
Fathers Name	A. SITA RAMAN		
Address for Correspondence	Saket colony, Eccl, Damalguda Road.		
Mobile no.	8978119627	Email id	Siblepaw@gmail.com
Permanent Address	Road no-04, Phase-02, Saket colony, Eccl. Pincode- 500062		
Aadhar number		Category	SC / ST / BC / Open

Education:

Name of P.G. Course	BA, Political Science, Public Administration, Sociology.		
Specialization	Political Science.		
Name of college	Govt. College, Ambedkar open University		
Location	Rangundam	Percentage marks	50%
Course type	☐ Regular Course ☐ Correspondence Course		
Year of completion	2015-2019	Medium of Instruction	English / Telugu / Hindi

Name of Degree Course			
Specialization			
Name of college			
Location		Percentage marks	
Course type	☐ Regular Course ☐ Correspondence Course		
Year of completion		Medium of Instruction	English / Telugu / Hindi

Name of Inter/ Diploma Course	BI PC		
Name of college	Trinity College		
Location	Karimnagar	Percentage marks	40%
Year of completion	2014	Medium of Instruction	English / Telugu / Hindi

Name of school	SC GIRLS HIGH SCHOOL		
Location	Kothagudem	Percentage marks	40%
Year of completion	2013	Medium of Instruction	English / Telugu / Hindi

Experience & Employment Details:

Years of experience in relevant field					
Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

DECLARATION

From:

Date: 16.09.23

A. KANYA KAMESHWARI

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature



Name: A. KANYA KAMESHWARI

Place: HYDERABAD

Date: 16.09.23

Remarks by HR: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☐ Good ☐ Average ☐ Poor ☒ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
<i>Dis. good</i>	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☐ Good ☐ Average ☐ Poor ☐ NA
Knowledge of subject	☐ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
<i>Good Communication Skills</i>	
<i>16/09/2023</i>	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	<i>19,000/-</i>
APPROVED 14 SEP 2023 SOHAN MODI MANAGING DIRECTOR	

Offer Details

Salary offered	<i>19,000/-</i>	Date of joining	
Remarks:	<i>Referred by Shivadas</i>		
Company	<i>Modi Realty Mallapur Up.</i>		
Designation	<i>Tele Caller</i>		

Dis.



Profile

I consider myself a responsible and orderly person.

I am a quick learner
confident
hard worker

I am looking forward to my first work experience.



Contact me

8978119628



siblepaw@gmail.com



Phase-2, saket colony
Sainkपुरi,
secunderabad,
TELANGANA 500094
India

Personal details

NAME : A.KAVYA KAMESWARI
FATHER'S NAME: A.SITARAMAM
SEX: FEMALE

AGE:26

MARITAL STATUS :SINGLE

HOBBIES -DRAWINGS,DESIGNING,
LOVE TO LEARN THINGS

A.KAVYA KAMESWARI



Education

Ambedkar open University
public administration, political science
and sociology

Govt.degree college

2015-2019

intermediate Trinity College (BIPC) 2014



Language

English

Hindi

Telugu



Computer skills

Spreadsheet.

Slide presentation.



Volunteer experience

- An animal volunteer (member of PETA)
- Coordinator for needs and help



Additional skills

I have Good communication skills and
coordination

Declaration

I here by declare that the details above are correct and true to my best of the knowledge

Place: Hyderabad

Date:

Signature

Akavya kameswari



13425

Dr. B. R. Ambedkar Open University

HYDERABAD, INDIA



Faculty of Arts

Hall Ticket No. 0551521198Medium English

This is to Certify that Appadwedula Kavya Kameswari
(whose photograph is affixed)

Son / Daughter of A Pitaramam

has been admitted to the Degree of

Bachelor of Arts

(Three Year Degree Programme)

of this University, having been declared to have passed the Examination held in

April, 2019

and placed in

Third

Division with the following subjects :

1st Year Foundation Courses : 1. English 2. Modern Indian Language : Fun. English
3. Science & Technology 4. Social Sciences

2nd & 3rd Year Optionals :

1. Political Science
2. Public Administration
3. Sociology

Given under the seal of the University

Hyderabad

Dated : 23-01-2020

G. Laxmi
Registrar

Board of Secondary Education

ANDHRA PRADESH, INDIA

MM 1016357



SECONDARY SCHOOL CERTIFICATE

PRIVATE

PC/30/29459/0045876/7

CERTIFIED THAT **APPADWEDULA KAVYA KAMESWARI**FATHER NAME : **A SITARAMAM**MOTHER NAME : **A GEETANJALI**bearing Roll No. **1330204700**belonging to **S C GIRLS HIGH SCHOOL, KOTHAGUDEM OF KHAMMAM DISTRICT**has appeared and PASSED SSC EXAMINATION held in MARCH 2013 in **COMPARTMENTAL**with GPA **4.3** and **ENGLISH** as medium of instruction.

DATE OF BIRTH

26/08/1997

TWO SIX

AUGUST

ONE NINE NINE SEVEN

THE CANDIDATE SECURED THE FOLLOWING GRADES AND GRADE POINTS

SUBJECT	GRADES	GRADE POINTS	
		In Figures	In Words
FIRST LANGUAGE : (TELUGU)	D1*	04	ZERO FOUR
THIRD LANGUAGE : ENGLISH	C2*	05	ZERO FIVE
MATHEMATICS :	D1*	04	ZERO FOUR
GENERAL SCIENCE :	C2	05	ZERO FIVE
SOCIAL STUDIES :	C2*	05	ZERO FIVE
SECOND LANGUAGE : (HINDI)	D2*	03	ZERO THREE
GRADE POINTS TOTAL :		26	TWO SIX

Life Skills Education : **GRADE SECURED :**

Marks of Identification

1. **A MOLE ON THE RIGHT HAND**
- 2.

Head of Institution
with *Headmaster*

S.C. GIRLS HIGH SCHOOL, KOTHAGUDEM, 2013

[Signature]
SECRETARY
BOARD OF SECONDARY EDUCATION
A.P. HYDERABAD

1. Life Skills Education Grade shall be incorporated by the respective Head of the Institution before delivery of the certificate to the candidate.
2. Any corrections in the certificate will not be entertained after one year from the date of issue.





భారత ప్రభుత్వం
Government of India



అప్పాద్వేదుల కావ్య కామేశ్వరి
Appadwedula Kavya Kameswari
పుట్టిన తేదీ / DOB : 26/08/1997
స్త్రీ / Female



7994 2530 1512

ఆధార్ - సామాన్యని హక్కు



భారత విశిష్ట గుర్తింపు ప్రాధికార సంస్థ
Unique Identification Authority of India

చిరునామా:

D/O: అప్పాద్వేదుల సీతారామం, క్యా సెం
బి-7/23, పీటీఎస్ ఎన్టీపీసీ, జ్యోతి నగర్,
రామగుండము, నీమనపల్లె, ఎ.పి.
కాలనీ, కరీంనగర్, ఆంధ్ర ప్రదేశ్, 505215

Address:

D/O: Appadwedula Sitaramam, Q
No B-7/23, PTS NTPC, jyothi
nagar, ramagundam,
Somanapalle, A.p.colony, Karim
Nagar, Andhra Pradesh, 505215

7994 2530 1512

1947
1800 300 1947

help@uidai.gov.in

www
www.uidai.gov.in

आयकर विभाग
INCOME TAX DEPARTMENT

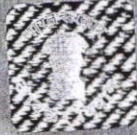


भारत सरकार
GOVT. OF INDIA



स्थायी लेखा संख्या कार्ड
Permanent Account Number Card

COUPA6317N



नाम / Name

APPADWEDULA KAVYA KAMESWARI

पिता का नाम / Father's Name

SITARAMAM APPADWEDULA

जन्म की तारीख / Date of Birth
26/08/1997

Kavya
हस्ताक्षर / Signature



11122017

इस कार्ड के खोने / गाने पर कृपया सूचित करें / लौटाने :
आयकर पैन सेवा इकाई, एन एस डी एल
5 वीं मंजिल, मन्त्री स्टर्लिंग, प्लॉट नं. 341, सर्वे नं. 997/8,
मॉडल कॉलोनी, दीप बंगला चौक के पास,
पुणे - 411 016.

*If this card is lost / someone's lost card is found,
please inform / return to :*

Income Tax PAN Services Unit, NSDL
5th floor, Mantri Sterling,
Plot No. 341, Survey No. 997/8,
Model Colony, Near Deep Bungalow Chowk,
Pune - 411 016.

Tel: 91-20-2721 8080, Fax: 91-20-2721 8081
e-mail: tininfo@nsdl.co.in

TRINITY JUNIOR COLLEGE (18056)

(Recognised by the Govt. of A.P.)

1265

(Govt. Lr. R.C. No. 297/E1-1/2010-11. Dt. 19-07-2010)

AMBEDKAR ROAD, KARIMNAGAR-505 001.

Admission No. 1694

Date 21.06.2014

STUDY & CONDUCT CERTIFICATE

This is to certify that Kumar/Kumari Appadwedula Kanya Kameswari
S/o. / D/o. Sri A. Sitaramam was a
bonafide student of this institution and studied in Inter Bipl Elm I year during the
Academic year 2013 to 2014 and his/her CONDUCT found Satisfactory
during his/her study in this institution.

Incharge

PRINCIPAL
TRINITY JUNIOR COLLEGE
KARIMNAGAR.

Bio-Data

Note: Attach copy of CV / Resume / Bio-data

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Personal Details:

Full Name	A. Kanya Kameswari		
Age	26 years	Date of Birth	26/08/97
Fathers Name	A. SITA RAMAN		
Address for Correspondence	Saket colony, Eccl., Damaiguda Road.		
Mobile no.	8978119627	Email id	Siblepaw@Kemat.com
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Name of college			
Location		Percentage marks	
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Designation					
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Reason for leaving					

Remarks: (For office use only – Do not write in this box)

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DECLARATION

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Yours sincerely,

Signature 

Name: A. KAVYA KAMESHWARI

Place: HYDERABAD

Date: 16.09.23

Remarks by HR: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☐ Good ☐ Average ☐ Poor ☒ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
<i>Dis. good</i>	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☐ Good ☐ Average ☐ Poor ☐ NA
Knowledge of subject	☐ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
<i>Good Communication Skills</i> <i>16/09/2023</i>	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

Offer Details

Salary offered		Date of joining	
Remarks:			



A.KAVYA KAMESWARI

Profile

I consider myself a responsible and orderly person.

I am a quick learner confident

hard worker

I am looking forward to my first work experience.



Contact me

8978119628



siblepaw@gmail.com



Phase-2, saket colony
Sainkपुरi,
secunderabad,
TELANGANA 500094
India

Personal details

NAME : A.KAVYA KAMESWARI
FATHER'S NAME: A.SITARAMAM
SEX: FEMALE

AGE: 26

MARITAL STATUS : SINGLE

HOBBIES - DRAWINGS, DESIGNING,
LOVE TO LEARN THINGS



Education

Ambedkar open University
public administration, political science
and sociology

Govt. degree college

2015-2019

intermediate Trinity College (BIPC) 2014



Language

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Computer skills

Spreadsheet.

Slide presentation.



Volunteer experience

- An animal volunteer (member of PETA)
- Coordinator for needs and help



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I have Good communication skills and
coordination

Declaration

I hereby declare that the details above are correct and true to my best of the knowledge

Place: Hyderabad

Date:

Signature