

DATE & FROM:	TO & REMARKS.
06.09.23 MD, Malavika	Safety Officer. Name - G. Janreddy Refer by - Jagadeesh The both are from same diploma institute. ADHOC institute of fire and safety Engineering
m	

Bio-Data

Note: Attach copy of CV / Resume / Bio-data

Application for post of	Safety and fire	Application date:	23/08/2023
Application through	☐ Advertisement ☒ Referral		
Referred by/ Advertisement	Jagadeesh Specify Source: Newspaper/Job portal/Social media:		

Personal Details:

Full Name	GunREDDY JAN REDDY		
Age	26 years	Date of Birth	16/09/1997
Fathers Name	GunReddy Venkateshwar Reddy		
Address for Correspondence	BnReddy nagar near daawath Restaurant		
Mobile no.	7658983667	Email id	JanReddy.gunReddy@gmail.com
Permanent Address	Gudipalli (v) PA Palli (m) Nalgonda district		
Aadhar number	785961020668	Category	SC / ST / BC / Open

Education:

Name of P.G. Course			
Specialization			
Name of college			
Location		Percentage marks	
Course type	☐ Regular Course ☐ Correspondence Course		
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Name of Degree Course	B. Tech		
Specialization	Civil Engineering		
Name of college	Sphoorthy Engineering College		
Location	Nadargu	Percentage marks	61.5%
Course type	☒ Regular Course ☐ Correspondence Course		
Year of completion	2019	Medium of Instruction	English /Telugu/ Hindi

Name of Inter/ Diploma Course	80%		
Name of college	Sri Chaitanya Junior College		
Location	Kothalpet	Percentage marks	68.4%
Year of completion	2015	Medium of Instruction	English /Telugu/ Hindi

Name of school	Ravindra Bharathi School		
Location	Hastinapuram	Percentage marks	80%
Year of completion	2013	Medium of Instruction	English /Telugu/ Hindi

Experience & Employment Details:

Years of experience in relevant field	one
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Name of Company	viJayasai engineers and developers Pvt.Ltd		
Duration of employment	1 years	From date: 08.02.21	To date: 03..03/..22
Location	omkarnagar		
Designation	Safety and fire		
Last drawn salary	03/03/22 24,000		
Number of employees in the company / branch?		Number of employees in your dept. or division?	40
Brief description of work handled by you.	I had worked as a safety and fire employee as I am one of the person to take care of an each employee to take safe and Required equipment.		
Reason for leaving	boarded to abroad.		

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

DT: 23/08/23

To,
HIR department / Jai Sir.

This is confirmation that Interview attended at GURC Site around 4:30 PM today. This name is Gunreddy Jhan Reddy has per Jai Sir Instruction Interview as taken, he has capability to do ^{work} at Safety department, he has the civil background with benefits to use for technical works on safety.

I have confirming him from ~~him~~ Safety division ~~for~~ further decision taken by HIR department

Regards

B. Lokesh Kumar

Safety (EHS) Incharge

Remarks by Admin.: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☒ Good ☐ Average ☐ Poor ☐ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☒ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	20,000/-
He is B.Tech Civil with fire and Safety Certification Interested to join immediately Can learn new things	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☒ Good ☐ Average ☐ Poor ☐ NA
Knowledge of subject	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
Mr. Lokesh taken Interview Enclosed - He is good.	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	



Offer Details

Salary offered		Date of joining	
Remarks:			

DECLARATION

From:

Date: 23/08/2023

G. Jan Reddy

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature

G. Jan Reddy

Name:

G. Jan Reddy

Place:

Bn Reddy

Date:

23/08/2023

Safety.

GUNREDDY JAN REDDY

Phone: +91 7658983667

Email-janreddy.gunreddy@gmail.com

Career objectives

I seek challenging opportunities where I can fully use my skills for the success of the organization. To work for an organization which provides an opportunity to maximize my potential, where in I can put forth all my skills in the growth of the organization and constantly improve my skills.

Academic Qualifications

Qualification	Institution	Year of passing	Percentage
B.Tech Civil Engineering	sphoorthy engineering college, Hyderabad	2019	61.5 %
Intermediate M.P.C	Sri Chaitanya junior college, Hyderabad	2015	68.4 %
SSC	Ravindra Bharathi School , Hyderabad	2013	8.0

Compute Skill Set

MS-office (word, power point)

Seminar participated

Seminar participated in class rooms Regarding Civil construction methods .

Extra – Curricular Activities

Participated in NSS (National Service Scheme) Program in our college .

Hobbies

Playing Cricket
Travelling

Strengths

Hardworking
Confidence in completion of assigned task

Experience :- 1+ Year's

Worked at Vijaysai Engineers And Developers PVT.LMT

Personal Profile

Name : Gunreddy Jan Reddy
Date of Birth : 16-08-1997
Gender : Male
Father's Name : Gunreddy Venkateshwar Reddy
Father's Occupation : Farmer
Marital status : Married
Permanent Address : H.NO:-8-9 , chavullagudem
Village: Gudipally,
Mandal: P.A.Pally,
District: Nalagonda,
Pin code: 508257.

Languages skills

Languages	Speak	Read	Write	Understand
Telugu	Excellent	Excellent	Excellent	Excellent
Hindi	Good	Good	Good	Good
English	Fluent	Fluent	Fluent	Fluent

Declaration

I hereby declare that be particulars gives above are true to the best of my knowledge

Date:

Place:

(Gunreddy Jan Reddy)

ADHOC Fire and Safety Academy**DIPLOMA IN FIRE & SAFETY**

Institute of Fire & Safety Engineering

Name of Candidate: Gunreddy Janreddy

Month & Year	Subject Code	Subject Title	Grade Point	Grade	Result
	DFS-01	Industrial Safety Management	8	B+	PASSED
	DFS-02	Construction Safety - I	6	C+	PASSED
Mar-19	DFS-03	Construction Safety - II	7	B	PASSED
	DFS-04	Building Constructions & Construction Act & Rules	7	B	PASSED
	DFS-05	Communicative English	6	C+	PASSED
TO	DFS-06	Fire Technology & Fire Engineering Science	6	C+	PASSED
	DFS-07	Fire Protection Systems	6	C+	PASSED
	DFS-08	Safety, Fire Hazards and Fire Prevention	7	B	PASSED
Oct-19	DFS-09	Practical - Fire	8	B+	PASSED
	DFS-10	Practical - Safety	8	B+	PASSED

CGPA: 7 Overall Grade: BDated: 12/01/2020

Course Co-ordinator

Director



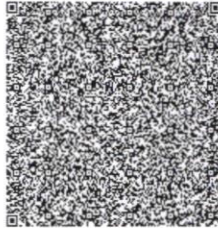
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Government of India

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Unique Identification Authority of India

రిజిస్ట్రేషన్/Enrolment No.: 2081/12226/24241

To
గున్ రెడ్డి జాన్ రెడ్డి
Gunreddy Janreddy
S/O Gun Reddy Venkateshwara Reddy
8-28
Gudipally
Gudipally
Gudipally
Gudipalle
Nalgonda Telangana - 508257
7658983667

Signature Not Verified
Digitally signed by S/O
UNIQUE IDENTIFICATION
AUTHORITY OF INDIA
Date: 2023.08.29 12:20:33
UTC



మీ ఆధార్ సంఖ్య / Your Aadhaar No. :

7859 6102 0668

VID : 9125 1651 7869 8919

నా ఆధార్, నా గుర్తింపు



భారత ప్రభుత్వం
Government of India



గున్ రెడ్డి జాన్ రెడ్డి
Gunreddy Janreddy
పుట్టిన తేదీ/DOB: 16/09/1997
పురుషుడు/ MALE

7859 6102 0668

VID : 9125 1651 7869 8919

నా ఆధార్, నా గుర్తింపు



భారత ప్రభుత్వం
Government of India



సమాచారము / INFORMATION

- ఆధార్ అనేది గుర్తింపు రుబు, పౌరసత్వానికి కాదు.
- ఆధార్ ప్రత్యేకమైనది మరియు సురక్షితమైనది.
- సురక్షిత QR కోడ్/ఆఫ్లైన్ XML/ఆన్లైన్ ప్రమాణీకరణను ఉపయోగించి గుర్తింపును ధృవీకరించండి.
- ఆధార్ లేటర్, PVC కార్డ్, ఇ ఆధార్, ఎం ఆధార్ వంటి అన్ని రకాల ఆధార్.లు సమానంగా చెల్లుబాటు అవుతాయి. 12 అంకల ఆధార్ నంబర్ స్థానంలో చివరి ఆధార్ ఐడెంటిటీ (VID)ని కూడా ఉపయోగించవచ్చు.
- కనీసం 10 సంవత్సరాలకు ఒకసారి ఆధార్ ను అప్డేట్ చేయండి.
- వివిధ ప్రభుత్వ మరియు ప్రభుత్వేతర ప్రయోజనాలు/సేవలను పొందడంలో ఆధార్ మీకు సహాయపడుతుంది.
- మీ మొదటి నంబర్ మరియు ఈ-మెయిల్ ఐడెంటిటీ ఆధార్ లో అప్డేట్ చేసుకోండి.
- ఆధార్ సేవలను పొందేందుకు స్మార్ట్ ఫోన్లలో ఎం ఆధార్ యాప్ ను డౌన్లోడ్ చేసుకోండి.
- భర్తలను నిర్ధారించడానికి లాక్/అన్లాక్ ఆధార్/బయోమెట్రిక్స్ ఫీచర్ని ఉపయోగించండి.
- ఆధార్ ను అభ్యర్థించే సంస్థలు తగిన సమ్మతిని పొందవలసి ఉంటుంది.
- Aadhaar is a proof of identity, not of citizenship.
- Aadhaar is unique and secure.
- Verify identity using secure QR code/offline XML/online Authentication.
- All forms of Aadhaar like Aadhaar letter, PVC Cards, eAadhaar and mAadhaar are equally valid. Virtual Aadhaar Identity (VID) can also be used in place of 12 digit Aadhaar number.
- Update Aadhaar at least once in 10 years.
- Aadhaar helps you avail various Government and Non- Government benefits/services.
- Keep your mobile number and email id updated in Aadhaar.
- Download mAadhaar app on smart phones to avail Aadhaar Services.
- Use the feature of lock/unlock Aadhaar/biometrics to ensure security.
- Entities seeking Aadhaar are obligated to seek due consent.

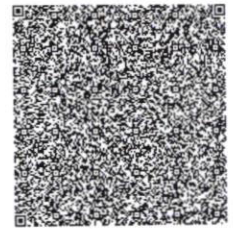


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Unique Identification Authority of India



చిరునామా:
S/O గున్ రెడ్డి వెంకటేశ్వర రెడ్డి, 8-28, గు3డిపల్లి,
గు3డిపల్లి, గు3డిపల్లి, గుడిపల్లి, నల్గొండ,
తెలంగాణ - 508257

Address:
S/O Gun Reddy Venkateshwara Reddy, 8-28,
Gudipally, Gudipally, Gudipally, Gudipalle,
Nalgonda,
Telangana - 508257



7859 6102 0668

VID : 9125 1651 7869 8919

1947 | help@uidai.gov.in | www.uidai.gov.in

Board of Secondary Education

ANDHRA PRADESH, INDIA

MM 0855014



SECONDARY SCHOOL CERTIFICATE

REGULAR PC/37/36735/0838331/6

CERTIFIED THAT GUNREDDY JANREDDY

FATHER NAME : GUNREDDY VENKATESHWARA REDDY

MOTHER NAME: GUNREDDY KAMALAMMA

bearing Roll No. 1337116008

belonging to RAVINDRA BHARATHI SCHOOL, HAYATHNAGAR OF RANGA REDDY DISTRICT

has appeared and PASSED SSC EXAMINATION held in MARCH 2013 with GPA 8.0

and ENGLISH as medium of instruction.

DATE OF BIRTH	16/09/1997	ONE SIX	SEPTEMBER
			ONE NINE NINE SEVEN

THE CANDIDATE SECURED THE FOLLOWING GRADES AND GRADE POINTS

SUBJECT	GRADES	GRADE POINTS	
		In Figures	In Words
FIRST LANGUAGE : TELUGU/SANSKRIT)	B1	08	ZERO EIGHT
THIRD LANGUAGE : ENGLISH	B2	07	ZERO SEVEN
MATHEMATICS :	A2	09	ZERO NINE
GENERAL SCIENCE :	B1	08	ZERO EIGHT
SOCIAL STUDIES :	A2	09	ZERO NINE
SECOND LANGUAGE : (HINDI)	B2	07	ZERO SEVEN
GRADE POINTS TOTAL : 48		48	FOUR EIGHT

Life Skills Education : GRADE SECURED :

Marks of Identification

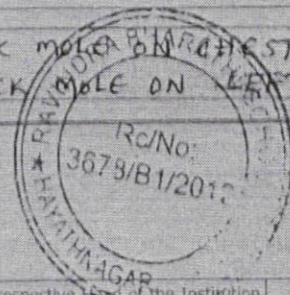
1. A BLACK MOLE ON CHEST
2. A BLACK MOLE ON LEFT CHEEK

Head Master

RAVINDRA BHARATHI SCHOOL

HAYATHNAGAR, RANGA REDDY DISTRICT, A.P. HYDERABAD-500 005

Date of issue : 17th May, 2013



Secretary

SECRETARY
BOARD OF SECONDARY EDUCATION
A.P. HYDERABAD

1. Life Skills Education : The Grade shall be Incorporated by the respective Head of the Institution before delivery of the certificate to the candidate.
2. Any corrections in the certificate will not be entertained after one year from the date of issue.
3. Any unauthorised correction in the certificate will result in cancellation of certificate.
4. The Grades with asterisk indicate the old grades secured in previous appearances.

2013

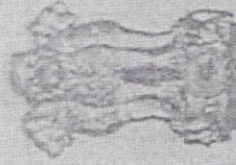


DATA REQUIRED FOR PROVIDENT FUND
 EMPLOYEE NAME:
 COMPANY ALLOTTED:

S.NO.	PARTICULARS	
1	PREVIOUS UAN NUMBER If available	
2	Employee Name As per Aadhaar	Gunreddy Janreddy
3	Father Name/Husband Name	Gun Reddy Venkateshwar Reddy
4	Relationship with Employee	FATHER
5	Gender Of Employee	MALE
6	DOJ	11/09/2023
7	DOB as in Aadhaar (DD/MM/YYYY)	16/09/1997
8	Marital Status	Married
9	Mobile No	7658983667
10	PERSONAL Email - Id	Janreddy.gunreddy@gmail.com
11	Aadhaar No	785961020668
12	PAN No	BY2PG7839M
13	NAME AS IN PAN CARD	JAN REDDY GUN REDDY
14	EPF WAGES ON WHICH PF 12% IS BEING DEDUCTED	

आयकर विभाग

INCOME TAX DEPARTMENT



सत्यमेव जयते

भारत सरकार
GOVT. OF INDIA



नाम / Name

JAN REDDY GUN REDDY

पिता का नाम / Father's Name

VENKATESHWARA REDDY GUN REDDY

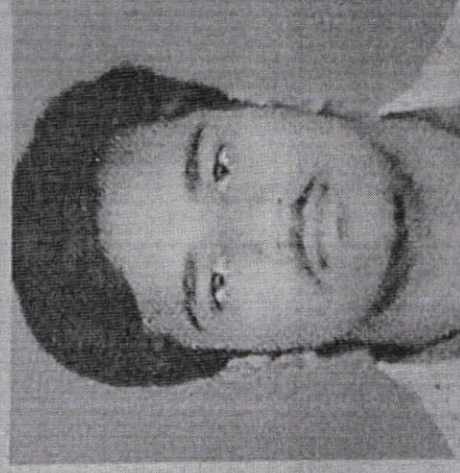
जन्म की तारीख / Date of Birth

16/09/1997

स्थायी लेखा संख्या कार्ड

Permanent Account Number Card

BYZPG7839M



G. (Jan)

हस्ताक्षर / Signature

04012017

REFERENCE LETTER

Date: 31-10-23

To,

The HR

Modi Properties Pvt. Ltd.

5-4-187/3 and 4, II Floor,

Soham Mansion,

MG Road, Secunderabad - 500 003.

hr@modiproperties.com

Dear HR,

I am writing to confirm that I know Mr/Ms. ^{Jan Reddy} since 02 years and my contact information is as follows:

Address Line1 :

Address Line2 :

Area :

City :

Mobile number :

Gudipati (V) P. A. Pally (M) Nalgonda dist

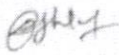
Nalgonda

7658983667 / 7893532314

Please feel free to contact me if you have any questions or require further information. You can reach me at the provided phone number.

Sincerely,

Signature:



Name:

K. Jagadeesh Kumar

DETAILS REQUIRED FOR ESI FOR NEW EMPLOYEES / TRANSFERRED EMPLOYEES

PARTICULARS				
1	NAME OF THE EMPLOYEE	GUNDREDDY JANAREDDY		
2	FATHER NAME / HUSBAND NAME	Bhojanna Hossitha		
3	RELATIONSHIP WITH EMPLOYEE	Wife		
4	DATE OF BIRTH EMPLOYEE	16/09/1997		
5	TEMPORARY RESIDENTIAL ADDRESS	H.No - 8-7-95 Plot No - 44 B.M. Reddy Banjara Hills Sec 7, Hyderabad Gundreddy (V) P.A. (Am) Madhonda (D.S)		
6	PERMANENT RESIDENTIAL ADDRESS			
7	GENDER	MALE		
8	MOBILE NUMBER	7658983667		
9	EMPLOYEE AADHAAR NUMBER	785961020668		
10	EMPLOYEE BANK ACCOUNT NUMBER	0250 02509900036700		
11	IFSC CODE	YESB0000250		
12	BANK NAME	YES BANK		
13	BRANCH	BANJARA HILLS		
14	DATE OF JOINING - SITE TAKES ONLY LAST 10 DAYS DATE FROM THE ENTRY DATE	11 th September, 2023		
15	COMPANY ALLOTTED	GVR, BRAN		
FAMILY DETAILS				
SNO	FATHER / MOTHER / HUSBAND / DAUGHTER / SON NAME	DATE OF BIRTH OF FAMILY MEMBERS	RELATIONSHIP WITH EMPLOYEE	Aadhaar Number Of the EMPLOYEES FAMILY MEMBERS
1	Bhojanna			
2	Gundreddy			
3	Hossitha			
4	Janareddy			
5				
6				
ESI NUMBER IF AVAILABLE:		IF EMPLOYEE IS ALREADY HAVING ANY PREVIOUS IP - KINDLY PROVIDE IT HERE		
DISPENSARY FOR EMPLOYEE:				
DISPENSARY FOR HIS / HER FAMILY MEMBERS:				
UNIT:				

9-7166623-3926
83172028397



TELANGANA STATE

BOARD OF INTERMEDIATE EDUCATION : HYDERABAD

Intermediate Public Examination, Second Year

Memorandum of Marks

REGD NUMBER

1528254792

NAME

GUNREDDY JAN KATREDDY

FATHER'S NAME

GUNREDDY VENKAT KATESHWARA REDDY

MOTHER'S NAME

GUNREDDY KANAKA ALAMMA

MONTH & YEAR

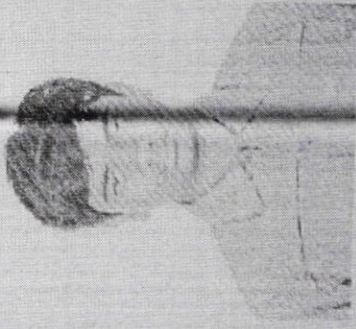
MARCH - 2015 (RE-ENTRY)

HOST / COLLEGE

28 / 28178 ENGLISH

GAT : 1 COM : 10

PH CODE :



(1428122656 / 0614)

YEAR	SUBJECT	PART - I		PART - II		PART - III	
		ENGLISH	P	SANSKRIT	P	MATHS - (A)	MATHS - (B)
1st YEAR	MAX MARKS	100		100		075	075
	MARKS SECURED	65* P		80* P		44* P	45* P
2nd YEAR	MAX MARKS	100		100		075	075
	MARKS SECURED	74 P		98 P		27 P	46 P
TOTALS	MAX MARKS					030	030
	MARKS SECURED					29 P	29 P

CHEMISTRY

060

32* P

060

38 P

030

29 P

GRAND TOTAL : (in words) *SIX**EIGHT***FOUR*

GRAND TOTAL : 684

PRINCIPAL

ANANTH JUNIOR KALASALA

PRINCIPAL

Hyderabad R.R. Dist. Hydr

NOTE

RESULT B GRADE

Env Edu. QUALIFIED

A GRADE >=75%

B GRADE >=60% and <75%

C GRADE >=50% and <60%

D GRADE >=35% and <50%

(Eligibility Rules overleaf)

DATE 27-04-2015

CONTROLLER OF EXAMINATIONS

ADHOC Fire and Safety Academy**DIPLOMA IN FIRE & SAFETY****ADHOC**

Institute of Fire & Safety Engineering

Name of Candidate: **Gunreddy Janreddy**

Month & Year	Subject Code	Subject Title	Grade Point	Grade	Result
	DFS-01	Industrial Safety Management	8	B+	PASSED
	DFS-02	Construction Safety - I	8	B+	PASSED
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	DFS-08	Safety, Fire Hazards and Fire Prevention	9	A	PASSED
Oct-19	DFS-09	Practical - Fire	9	A	PASSED
	DFS-10	Practical - Safety	8	B+	PASSED

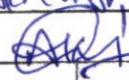
CGPA: **8** Overall Grade: **B+**

Dated: 12/01/2020

Course Co-ordinator

Director

Modi Properties Pvt. Ltd – New Employee Joining – Check list

Name:	G. Jan Reddy	Joining Date:	11/09/23
Designation:	Safety engineer	Division:	
Company:		Prepared by:	Archan 11/9/23
Site/Project:		Sign:	

Sl. No.	Description	Status Yes / No/ NA/ Done
1.	SSC Marksheet collected?	
2.	HSC/Inter /Diploma Marksheet collected?	
3.	Graduation Mark sheet//certificate collected?	
4.	P.G. Marksheet/certificate collected?	
5.	Experience Certificate collected?	
6.	Proof of salary of previous companies collected? (Salary Slip/certificate/ Form 16A)	
7.	Relieving Letter collected?	
8.	4 Passport Size Photographs collected?	
9.	2 Postcard Size Family Photographs collected?	
10.	Residence Proof collected?	Yes
11.	Photo ID Proof collected?	
12.	PAN Card collected?	
13.	2 Reference Letters collected?	
14.	Blood group certificate collected?	
15.	Employee ID Card form filled?	Completed
16.	Bank Account form filled?	Completed
17.	Medical insurance proposal form filled?	Completed
Task to be explained?		
1.	Send introduction email/inform through viber to staff	Completed
2.	Desk - Prepare employee work area or arrange Desk	
3.	Laptop - Arrange computer access/laptop	-
4.	SIM - CUG Airtel new connection/portability	-
5.	Smart mobile phone – check / provide	Completed
6.	Viber - Add in Groups	Completed
7.	Create employee email ID	Completed
8.	Visiting Cards	-
9.	Uniform, wherever required	-
10.	Office Rules : Timings, leave policy, & uniform etc., as per circulars	Completed

Remarks:
