

Bio-Data

Note: Attach copy of Resume / Bio-data

Application for post of	Quantity Senior Engineer
Date of application	
Application through	☐ Advertisement ☐ Referred by: chander kanth

Personal Details:

Full Name	Katikala Vinay Kumar		
Age	31....years	Date of Birth	18/12/1989
Fathers Name	Katikala Devalahayam		
Address for Correspondence			
Phone & Mobile	7995943166		
Permanent Address			
Aadhar number		Category	SC / ST / BC / Open

Education:

Post Graduation			
Name of college			
Location		Percentage marks	
Course type	☐ Regular Course ☐ Correspondence Course		
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Degree/ Diploma	Diploma (civil)		
Name of college	Bellamkonda Polytechnic college		
Location	Padili	Percentage marks	
Course type	☐ Regular course ☐ Correspondence Course		
Year of completion	2015	Medium of Instruction	English /Telugu/ Hindi

Name of Inter/ Jr. College			
Location		Percentage marks	
Year of completion		Medium of Instruction	English /Telugu/ Hindi

Name of school	Bhavya's grammar high school		
Location	N-gole	Percentage marks	68%
Year of completion	2008	Medium of Instruction	English /Telugu/ Hindi

Description of other courses or diploma	

Computer Skills:

MS Office	☐ Good ☐ Average ☐ Poor
MS Word	☐ Good ☐ Average ☐ Poor
MS Excel	☐ Good ☐ Average ☐ Poor
Auto CAD	☐ Good ☐ Average ☐ Poor ☐ N.A.
Email	☐ Good ☐ Average ☐ Poor
Other	

Two Wheeler / Car:

Make	<i>Yamaha FZ</i>	Year	<i>2016</i>
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Family Details:	Name	Age	Occupation/ Study	Company/ Education institution
Father	<i>DeVashay</i>	<i>58</i>	<i>MaDon</i>	
Mother	<i>Vijay</i>	<i>47</i>	<i>Home Maker</i>	
Wife / Husband				
Brother / Sister	<i>Ravi Kanth</i>	<i>27</i>	<i>Job</i>	<i>GenPact</i>
Brother / Sister	<i>Bravanthi</i>	<i>29</i>	<i>Job</i>	<i>Bank of Baroda</i>
Brother / Sister				
Son / daughter				
Son / daughter				
Son / daughter				

Salary Details:

(Copy of 1 yr bank statement of salary account will have to produce at the time of employment)

Last Drawn Salary	<i>25000/-</i>		
Does the above salary include:	ESI: ☐ Yes ☒ No	PF: ☐ Yes ☒ No	
	Conveyance: ☒ Yes ☐ No	Mobile Allowance: ☒ Yes ☐ No	
Expected Salary	<i>30,000/-</i>		

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?				☐ Yes ☐ No
Surety 1:	Name		Company	
	Designation		Your Relation	
Surety 2:	Name		Company	
	Designation		Your Relation	

Commitment

Can you commit to work for a minimum of 2 years?	☒ Yes ☐ No
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Experience & Employment Details:

Years of experience in relevant field	7 years		
Name of Company	NJR constructions		
Duration of employment	3 years	From date: 10.13.2015	To date: 10.11.2018
Location	Batherybath		
Designation	Sr Engineer		
Last drawn salary	20,000/-		
Number of employees in the company / branch?		Number of employees in your dept. or division?	
Brief description of work handled by you.	I been work as Site Supervisor and been handling the labour and all the civil work maintaining		
Reason for leaving	Project will be 6 or 8 months		

Remarks: (For office use only – Do not write in this box)

7 years experience

Name of Company	KVSX Projects		
Duration of employment	4 years	From date: 23.01.2019	To date: 16.02.2023
Location	Sarcornagar		
Designation	Sr Engineer		
Last drawn salary	25,000/-		
Number of employees in the company / branch?		Number of employees in your dept. or division?	
Brief description of work handled by you.	I am the Site incharge and I will handling the labour and Site execution and also Site work scheduling.		
Reason for leaving	For the better experience		

Remarks: (For office use only – Do not write in this box)

(Project Completed)	Building 3

Project Completed
ask to search for new job

Name of Company					
Duration of employment	_____ years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	_____ years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

Remarks by Admin.: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☒ Good ☐ Average ☐ Poor ☐ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☒ Good ☐ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☐ Good ☒ Average ☐ Poor ☐ NA
Knowledge of subject	☐ Good ☒ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	25,000/-
Can be considered for Engineers Position.	

SSS
24/5/23.

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	Tailor to decide
Employ for NRK NRK.	

APPROVED BY
31 MAY 2023
SOHAM MODI
MANAGING DIRECTOR

Offer Details

Salary offered		Date of joining	
Remarks:			

DECLARATION

From: K. Vinay Kumar
Nagole
Hyderabad
Telangana.

Date: 24/05/23

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature 

Name: Vinay Kumar

Place: _____

Date: 24/05/23

○ CURRICULUM VITAE

VINAY KUMAR KATIKALA

Email-ID: vinaykumarkatikala5@gmail.com

MOBILE NUMBER: 7995943166

Career Objective:

To secure a career as a civil engineer in a reputed organisation which appreciates professional approach and hard work where I can utilize my knowledge, various skills, creative talents & experience and also for the growth of my organisation .

● **Professional experience:**

1. Company Name: NJR CONSTRUCTIONS PVT LTD;

Period: March 2015 – November 2018

2. Company Name :KVSR PROJECTS

Period: Jan 2019 - Feb 2023

Profile: Site Engineer

Job Responsibilities: Site Execution, Site Labour Handling, Site Managament, Site work Scheduling etc; Checking Quantities, Checking Measurements;

Academic credentials:

SSC: Bhavyas grammar high school

Diploma: BITS COLLEGE

● **Site management and site skills:**

Ensuring the safety parameters of site for easy and safe work execution
Slab casting and checking quality of concrete received through RMC
Managing client(s) regarding the progress of work done

Personal traits:

1. Good at site execution and site management
2. Always believe in "TEAM WORK" and "winning as a TEAM"
3. Result and Goal oriented

AREAS OF INTEREST:

1. Road work
2. Building work
3. Ready mix Concrete (RMC) Areas

GOALS:

To built a carrer in civil Engineering works
To work for a long time for an organization where i can seek a better career as well as
ORGANIZATIONS GROWTH

Personal profile:

Name : VINAY KUMAR KATIKALA
Father's name : KATIKALA DEVASHAYAM
Date of birth : 18-12-1989
Place of birth : Andhra pradesh
Gender : Male
Religion/Nationality: Hindu/ Indian

Marriage status : single/UN-Married.

Languages : Telugu, Hindi, English Kannada (Can Speak, understand and write)

Hobbies : Reading inspirational books, Political News, Seeking Current Affairs,

General awareness

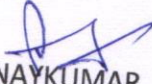
Address : plot no : 144/B, Road no : 5, Venkataramana colony ,Nagole ,Hyd

Mobile: 7995943166

Declaration: I undersign and certify that to the best of my knowledge and belief, this bio-data correctly describes my qualification my experience and me.

Place: Hyderabad

Date -24/05/2023


K. VINAYKUMAR

9848253715

RCC

Survey
Marking Level
Excavation
Footings
Plinth
Columns
Slab.

400 mm

200 mm.

200 mm

Red Brick.

230 x 110 x 75 mm

Solid Black - 400x200x200mm.

Plastering

(a) Internal: 1:3
centry

(b) External: 1:6

(b) External : 1:6