

MEMO

Adh JK

DATE & FROM:	TO & REMARKS.
Jai Kw 17/6/23	MD
	B Suresh Tr-Engineer to Singapore
	Zakir and myself taken interview found ok +
	B Tech - 69.35%
	He is from Mahabubnagar
Diya	classmate / friend of Suman, AGH Tr. Engineer
Jai Kw 19/6/23	MD
	Sachin Sr Said ok
	B. Suresh will join from tomorrow.
<i>Diya</i>	

APPROVED BY
19 JUN 2023
SOHAM M.
MANAGING DIR

Suryapet

Photograph

Bio-Data

Note: Attach copy of Resume / Bio-data

Application for post of	Assistant Engineer		
Date of application	17-06-2023		
Application through	☐ Advertisement	☐ Referred by:	F. Sankarsha Suman

Personal Details:

Full Name	Bhukya Suresh		
Age	28..years	Date of Birth	20.06.1996
Fathers Name	Bhukya Jagram		
Address for Correspondence			
Phone & Mobile	8688932114		
Permanent Address	vlg:- Choklathanda, malayala, modl & Dist :- mahabubabad		
Aadhar number	8904 HH08 6806	Category	SC / ST / BC / Open

friend's friend, (Suman's friend)
classmate

06/04/2023

Education:

Post Graduation			
Name of college			
Location		Percentage marks	
Course type	☐ Regular Course	☐ Correspondence Course	
Year of completion		Medium of Instruction	English / Telugu / Hindi

Degree/ Diploma	B.Tech Civil Engineering		
Name of college	Princeton college of Engg & Tech		
Location	Ghatkesar	Percentage marks	69.35%
Course type	☐ Regular course	☐ Correspondence Course	
Year of completion	2014-2018	Medium of Instruction	English / Telugu / Hindi

Name of Inter/ Jr. College	School of Excellence		
Location	Bhadrachalam	Percentage marks	59%
Year of completion	2014	Medium of Instruction	English / Telugu / Hindi

Name of school	William Casey Baptist High School		
Location	Haramakonda	Percentage marks	82%
Year of completion	2012	Medium of Instruction	English / Telugu / Hindi

Telugu
Medium

Description of other courses or diploma	

Computer Skills:

MS Office	☐ Good ☐ Average ☐ Poor
MS Word	☐ Good ☐ Average ☐ Poor
MS Excel	☐ Good ☐ Average ☐ Poor
Auto CAD	☐ Good ☐ Average ☐ Poor ☐ N.A.
Email	☐ Good ☐ Average ☐ Poor
Other	

Two Wheeler / Car:

Make		Year	
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Family Details:	Name	Age	Occupation/ Study	Company/ Education institution
Father	B. Jagram	45	Former	
Mother	B. mailu	40	Former	
Wife / Husband				
Brother / Sister	B. Naveen	26	Degree	
Brother / Sister				
Brother / Sister				
Son / daughter				
Son / daughter				
Son / daughter				

Salary Details:

(Copy of 1 yr bank statement of salary account will have to produce at the time of employment)

Last Drawn Salary			
Does the above salary include:	ESI: ☐ Yes ☐ No	PF: ☐ Yes ☐ No	
	Conveyance: ☐ Yes ☐ No	Mobile Allowance: ☐ Yes ☐ No	
Expected Salary	20,000/-		

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?				☐ Yes ☐ No
Surety 1:	Name		Company	
	Designation		Your Relation	
Surety 2:	Name		Company	
	Designation		Your Relation	

Commitment

Can you commit to work for a minimum of 2 years?	☐ Yes ☐ No
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Experience & Employment Details:

Years of experience in relevant field	Fresher
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Name of Company	S. prabhakar rao (Contractor)		
Duration of employment	years	From date: 16/03/2019	To date: 08/04/2020
Location	mahabubabad		
Designation	Engineer		
Last drawn salary	16,000/-		
Number of employees in the company / branch?	04	Number of employees in your dept. or division?	
Brief description of work handled by you.	as per drawing constructed building and maintained		
Reason for leaving			

Remarks: (For office use only – Do not write in this box)

Name of Company				
Duration of employment	years	From date: .../.../.....	To date: .../.../.....	
Location				
Designation				
Last drawn salary				
Number of employees in the company / branch?		Number of employees in your dept. or division?		
Brief description of work handled by you.				
Reason for leaving				

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	_____ years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	_____ years	From date:	.../.../.....	To date:	.../.../.....
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

Remarks by Admin.: (For office use only – Do not write in this box)

Background – Personal	☒ Good ☐ Average ☐ Poor
Background – Work	☐ Good ☐ Average ☐ Poor ☒ NA
Personality	☒ Good ☐ Average ☐ Poor
Appearance	☒ Good ☐ Average ☐ Poor
Communication skills	☐ Good ☒ Average ☐ Poor
Recommendation	☒ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
<i>Knows Hindi</i> <i>B.Tech - 69%</i> <i>1 year experience</i> <i>for Surveyor</i> <i>10</i> <i>15</i> <i>Test</i> <i>pass</i>	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	☐ Good ☐ Average ☐ Poor ☐ NA
Knowledge of subject	☐ Good ☐ Average ☐ Poor
Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	
<i>Zakir taken Interview on 12/06/2019</i> <i>Said OK</i> <i>af</i>	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	☐ Employ ☐ Reject ☐ Short list & decide later
Recommended salary	

Offer Details

Salary offered		Date of joining	
Remarks:			

Name: B. Suresh date: 17/06/2023

1. A course of stone provided immediately below a cornice, is called

- ☒ A. blocking course B. coping
C. frieze D. parapet

2. A course of stone masonry provided immediately above the cornice, is called

- A. blocking course B. coping
C. frieze ☒ D. parapet

3. The process of placing a stone in its position in masonry construction is termed as setting.

- ☒ A. Yes B. No

4. The type of stone masonry commonly adopted in the construction of residential building is

- A. uncoursed rubble masonry ☒ B. coursed rubble masonry
☒ C. random rubble masonry D. dry rubble masonry

5. In the first class coursed rubble masonry

- A. all the courses are of the same height B. minimum height of the course is limited to 150 mm
C. the length of the quoin is generally kept 450 mm ☒ D. all of the above

6. The type of masonry in which the stones of irregular size and shapes are used and there are no regular courses, is known as

- ☒ A. uncoursed rubble masonry B. coursed rubble masonry
C. random rubble masonry D. dry rubble masonry

7. The minimum thickness of a wall in stone masonry should not be less than

- A. 100 mm ☒ B. 200 mm
- 4+3+3+10=10

Name: _____ date: _____

C. 350 mm

D. 450 mm

8. A type of bond in a brick masonry consisting of alternate course of headers and stretchers, is called

A. English bond

☒ B. Flemish bond

C. stretching bond

D. heading bond

9. A type of bond in a brick masonry in which each course consists of alternate headers and stretchers, is called

☒ A. English bond

B. Flemish bond

C. stretching bond

D. heading bond

10. Which of the following statement is wrong?

A. In English bond, vertical joints in the header courses come over each other and vertical joints in the stretcher courses are also in the same line.

☒ B. In English bond, the heading course should start with a queen closer.

C. In Flemish bond, the alternate headers of each course are centrally supported over the stretchers in the course below.

D. In Flemish bond, every alternate course starts with a header at the corner.

11. What are the Ratios for following?

Ans: ☒ M15: 1:2:4

☒ M20: 1:1.5:3

☒ M25: 1:1:2

12. Abbreviate PCC?

Ans: ☒ PCC = plain cement concrete
24 kN/m³.

Name: _____ date: _____

13. Abbreviate RCC?

Ans: ✓ RCC = Reinforced cement concrete
25 kN/m³

14. Explain 3-4-5 method of surveying?

Ans: ✓ Chain Surveying
theodolite Surveying

15. Describe H.I., B.S., F.S

Ans: ✓ H.I.: Height of Instrument

✓ B.S.: Back side

✓ F.S.: Front side

DECLARATION

Date: 17/06/2023

From:

vlq:- choklathanda
mdl:- mahabubabad
Dkt:- mahabubabad.

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature B. Suresh

Name: B. Suresh

Place: mahabubabad (malayala)

Date: 17/06/2023

RESUME

BUKYA SURESH

Email:- bhukyasureshnaik0@gmail.com

Mobile: -8688932114,8688847403.

CAREER OBJECTIVE:

Looking forward for an opportunity in a challenging environment, where I can utilize my skills in contribution effectually the success of the organization and also for the improvement of my personal skills.

EDUCATIONAL QUALIFICATION:

Academic Qualification	School/ College	Board/ Univesity	Year of Passing	Percentage of marks
B.Tech (Civil Engineering)	Princeton College of Engineering and Technology	JNTU, Hyderabad	2018	69.35%
Intermediate (M.P.C)	School of Excellence, Yetapaka, Bhadrachalam	Board of Intermediate Education	2014	59.05%
SSC	William carey baptist school, Hanamakonda	Board of Secondary Education	2012	82.0%

PERSONAL QUALITIES:

- Sincere and Hardworking with lots of patience
- Self-Motivated.
- Quick Learner.
- Optimistic.
- Good communication and interpersonal skills.
- Having good understanding and grasping skills.

EXPERIENCE

- Fresher .

TECHNICAL SKILLS:

- MS office.
- I have sufficient knowledge in technical skills.
- I have basic knowledge in computer.

PERSONAL DETAILS:

Father's Name : B. Jagaram
Date of birth : 20/06/1996
Gender : Male
Marital status : Married
Languages known : Telugu and English
Nationality : Indian
Address : H.no: - 1-63/7,
Village:- Choklathanda, Malyala,
Mandal:- Mahabuabbad,
District:- Mahabuabbad,
Pin code:- 506101.

DECLARATION

I hereby declare that the above-mentioned information is true and genuine to the best of my knowledge.

Place: mahabubabad

Date: 17/06/2023

B. Suresh
BUKYA SURESH