

Prepared by	K Mounika				
Report Date	09.02.2024				
Site	MHPL				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Descsription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
Nil	Nil	Nil	Nil		
List of requisitions Where PO/WO is prepared and items have not received at site					
PO NO.	PO Date	Material Descsription	Purchase Officer - Remarks		
20240125051	25.01.2024	Macharla stone	Hold by site		
20240129020	29.01.2024	Tandoor rough stone	Next week delivery		
20240202003	31.01.2024	outdoor plant nerium flower	Next week delivery		