Modi Properties Pvt. Ltd - Site Audit Report

Company:	Villa Orchids	Date of site visit:	17.03.2020
Site:	VOC	Approved by:	Praveen. B
Visited & prepared by:	V.Ravi	Sign.	

Sl No	Description	Remarks
1.	Contractors Billing	
	A. No’s of Contractors.	55 No’s
	B. Any Pending bills of contractor at site.	No
	C. Bills outward register maintaining at site.	Yes
	D. Condition of Bills outward register maintaining at site.	Yes
	E. After completion work any bills are pending more than one month.	No.
	F. If pending bills at site explanation from Engg Dept.	No
	G. Is bills raised at Ho but not updated in Database.	No
	H. Is their any double bills raised at site for same value & same work.	No
	I. Contractors minimum balance maintaining at site.	Yes
2.	Turnkey Contractors Weekly reports as per Circular no 807	
	A. No’s of Contractors.	20 No’s
	B. Annexures of ABC sending on time.	Yes
	C. Milestone report(D) sending on time.	Yes
	D. E1 & E2 sheet sending on time.	Yes
	E. Certified copies of weekly reports filing at site.	Yes
	F. Turnkey Material Inward & outward register maintained at site.	Yes
	G. Turnkey contractor material issued logbook maintained at site.	Yes
	H. Turnkey contractors material issued amount debit to their account.	No
3.	Billing Department. I. Any pending bills lying at HO	No
	Complaints : 1) Turnkey Contractor material issued amount to be debit to contractors as their is no debit / JV voucher number in site log book till date. i. Vedik Infra / Nihitha Engineering - Rs.215,600/-. ii. T.Srinivasulu - Rs.388,695/- iii. **KSR Builders material debit entry as per site logbook Rs.758,742/-, but in our accounts department they have debited Rs.13,22,401/-. The result is excess amount Rs.563,659/- debited in his account. Confirmation taken from suresh sir, he said as per site logbook is**	

	correct. Cross check to be done with accounts. (Ledger copy & Logbook photocopies enclosed) 2) Their is no attendance record in biometric device for the following Turnkey contractors, as they are sending weekly annexure'A' payments (on account) attendance is manual calculation doing by site engineer. i) DR Constructions Rs.58,975/- from 28.02.2020 to 05.03.2020 ii) DR Constructions Rs.58,975/- from 06.03.2020 to 12.03.2020 iii) Ch.Salman Rs.9100/- from 28.02.2020 to 12.03.2020 iv) Ch.Salman Rs.9100/- from 06.03.2020 to 12.03.2020. v) K.Sravan Kumar. Rs.24,500/- from 24.01.20 to 30.01.20 Rs.24,500/- from 31.01.20 to 06.02.20 Rs.19,050/- from 07.02.20 to 13.02.20 Rs.22,500/- from 14.02.20 to 20.02.20 Rs.11,400/- from 21.02.20 to 27.02.20 Rs.23,900/- from 28.02.20 to 05.03.20 Rs.7,250/- from 06.03.20 to 12.03.20 Vi) Rohan Constructions. Rs.65,900/- from 24.01.20 to 30.01.20 Rs.65,900/- from 31.01.20 to 06.02.20 Rs.59,000/- from 07.02.20 to 13.02.20 Rs.44,600/- from 14.02.20 to 20.02.20 Rs.59,000/- from 21.02.20 to 27.02.20 Rs.59,000/- from 28.02.20 to 05.03.20 Rs.38,000/- from 06.03.20 to 12.03.20. Vii) MVR Constructions. Rs.65,050/- from 24.01.20 to 30.01.20 Rs.69,775/- from 31.01.20 to 06.02.20 Rs.70,850/- from 07.02.20 to 13.02.20 Rs.25,625/- from 14.02.20 to 20.02.20 Rs.36,250/- from 21.02.20 to 27.02.20 Rs.43,150/- from 28.02.20 to 05.03.20 Rs.27,613/- from 06.03.20 to 12.03.20.
	Suggestions : 1) Confirmed with accountant as Site to advice all material issued logbook scan copies to be arrange to accounts regarding this issue. Above said remarks to be corrected, and procedures to explained to Lady engineer.