Prepared by: Report Date	K Mounika 28.02.2024				
Site	SOV-III				
List of requisition	s Where PO/WO not pr	epared 3 working days after requisition:			
Requisition No	Requisition Date	Material Descscription	Purchase officer remarks	Materied delivred	If material is not delivered - is delay justified?
List of requisition	s Where PO/WO is prep	pared and items have not received at site			
					If material is not
PO NO.	PO Date	Item discription	Purchase officer remarks	Material delivred	