

Site Report Material Requirement.

|                  |                          |              |            |
|------------------|--------------------------|--------------|------------|
| Company:         | MMRK-LLP                 | Date:        | 02-03-2024 |
| Site:            | GHT                      | Prepared by: | D Devi     |
| Report From / To | 24-02-2024 to 02-03-2024 | Approved by: | A Suresh   |
| Report Date      | 02-03-2024               |              |            |

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

| Req No. | Req Date | Serial no of item in Req | Item Description | Coordinate with purchase /procurement and give reason for delay. |
|---------|----------|--------------------------|------------------|------------------------------------------------------------------|
|         |          |                          |                  |                                                                  |

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

| PO No.      | PO Date    | Serial no of item in PO. | Item Description    | Details of discussion with supplier & expected date of delivery  |
|-------------|------------|--------------------------|---------------------|------------------------------------------------------------------|
| 20240207051 | 07-02-2024 | 1                        | Tan brown granite   | Supplier : SLLP delivery on Monday.                              |
| 20240213036 | 13-02-2024 | 1 to 5                   | UPVC Windows        | Supplier: Rainbow UPVC doors and windows                         |
| 20240227045 | 27-02-2024 | 1                        | Electrical Isolator | Supplier: Premier Engineering corporation delivery on next week. |

No. of gate passes issued this week:

From No.

To No.

Delivery van site visit on:

24-02-2024 to 02-03-2024

Items not ordered but received:

Other corrections & remarks:

material not required.

Details of steel & cement stock

| Sl. No | Tor size     | Wt per mtr. - kgs | Wt. for 12 mtr rod - kgs | Stock at site - no of rods | Stock at site in tons | Previous weeks stock in tons |
|--------|--------------|-------------------|--------------------------|----------------------------|-----------------------|------------------------------|
| 1.     | 8mm          | .395              | 4.74                     | 0.00                       | 0.00                  | 0.00                         |
| 2.     | 10mm         | .617              | 7.404                    | 0.00                       | 0.00                  | 0.00                         |
| 3.     | 12mm         | .89               | 10.68                    | 0.00                       | 0.00                  | 0.00                         |
| 4.     | 16mm         | 1.58              | 18.96                    | 0.00                       | 0.00                  | 0.00                         |
| 5.     | 20mm         | 2.47              | 29.64                    | 0.00                       | 0.00                  | 0.00                         |
| 6.     | 25mm         | 3.86              | 46.32                    | 0.00                       | 0.00                  | 0.00                         |
| 7.     | 32mm         | 6.32              | 75.84                    | 0.00                       | 0.00                  | 0.00                         |
| 8.     | Binding wire | -                 |                          | 0.00                       | 0.00                  | 0.00                         |

|           |                      |               |                          |    |
|-----------|----------------------|---------------|--------------------------|----|
| OPC stock | OPC last weeks stock | PPC/PSC stock | PPC/PSC last weeks stock | 70 |
|-----------|----------------------|---------------|--------------------------|----|

|         |             |                 |
|---------|-------------|-----------------|
| Details | Prepared by | Project Manager |
|---------|-------------|-----------------|

|      |        |          |
|------|--------|----------|
| Sign | D Devi | A Suresh |
|------|--------|----------|

|      |            |            |
|------|------------|------------|
| Date | 02-03-2024 | 02-03-2024 |
|------|------------|------------|

Notes: 1. For missing SKUs send email to [procurement@modiproperties.in](mailto:procurement@modiproperties.in) and post on purchase construction viber group. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [janaki@modiproperties.com](mailto:janaki@modiproperties.com) and [rajkumam@modiproperties.com](mailto:rajkumam@modiproperties.com) on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

**02 MAR 2024**  
A. SURESH  
PROJECT MANAGER