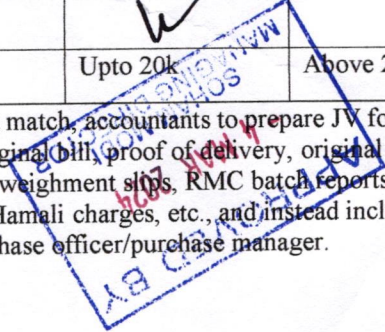


ADMIN-AUDIT / PURCHASE DIVISION  
Advice for Credit to Supplier - Manual

|  |                  |                    |            |   |                               |   |   |              |
|--|------------------|--------------------|------------|---|-------------------------------|---|---|--------------|
| Date:  |                  | 02/03/2024         |            | Prepared by   | NARENDAR                      |   | Serial no.  |              |
| Supplier name  |                  | ROYAL GRANITES     |            |   |                               | HO inward no.   |   |              |
| Firm/Company   |                  | crescentia labs    |            | Project   | Gy one                        |   | HO received date  |              |
| PO/WO date   |                  | 09/02/2024         |            | PO/WO No.   | 20240203028                   |   | Scan ID.  |              |
| Sl no.   | Bill no.         | Bill date          |            | Bill amount   |                               | Original attached   |   |              |
| 1.   | 026              | 09/02/2024         |            | 5,46,615 - W  |                               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |   |              |
| 2.   |                  |                    |            |   |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |   |              |
| 3.   |                  |                    |            |   |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |   |              |
| 4.   |                  |                    |            |   |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |   |              |
| Amount A - Bills total (Excluding Transport & Hamali Charges):   |                  |                    |            |   |                               |   |   |              |
| Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                  |                    |            |   |                               |   |   |              |
| MRN nos.:  | 20240212025      |                    |            |   | Proof of delivery matches MRN |   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |              |
| Amount B - Other Credits : Transportation charges  |                  |                    |            |   |                               |   |   |              |
| Amount C - Other Debits :  |                  |                    |            |   |                               |   |   |              |
| Amount D (D=A+B-C) - Amount to be credited to the supplier:  |                  |                    |            |   |                               |   |   | 5,46,615 - W |
| Amount E - PO / WO value:  |                  |                    |            |   |                               |   |   | 4,70,810 - W |
| Amount F - Difference (A - E):   |                  |                    |            |   |                               |   |   | -75,805 - W  |
| Quantity received as per PO / WO   |                  |                    |            | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |                               |   |   |              |
| Close PO / WO  |                  |                    |            | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other                                  |                               |   |   |              |
| Payment - due date   |                  |                    |            |   |                               |   |   |              |
| Remarks: As per PO 90 sq.mtr excess received, but here MRN mistakenly po Qty (650 sq.mtr) only done, Online AU to do not possible.   |                  |                    |            |   |                               |   |   |              |
| Approved by  | Purchase Officer | Purchase Manager   | MD         | Accountant  | Accounts Manager              |   |   |              |
| Name:  |                  | NARENDAR           |            |   |                               |   |   |              |
| Sign:  |                  | <i>(Signature)</i> |            |   |                               |   |   |              |
| Date   |                  | 02/03/2024         |            |   |                               |   |   |              |
| Approval limit   | Upto 20k         | Above 20k          | Above 100k | Upto 20k  | Above 20k                     |   |   |              |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



## Purchase Order

Original

|  |   |
|--|---|
| From Company: Crescentia Labs Pvt Ltd<br>GSTNO:36AADCB2608MLZ0 | Delivery Location: GV One<br>Plot No.15-B, MN Park Phase-ISy No. 230 to 243Turkapally<br>Hyderabad,Telangana,500078<br>Ansari,04066335551 |
|--|---|

| Supplier Details  |  |        |        |      |                |             |                |                 |                         |          |          |          |          |
|---|--|--------|--------|------|----------------|-------------|----------------|-----------------|-------------------------|----------|----------|----------|----------|
| ROYAL GRANITES<br>Plot no 125 , Sai nagar colony bus stop, Chengicherla, Medchal- Malkajgiri ,<br>Hyderabad, TG, 500039.<br>GSTIN:36AUAPV9451A1ZL<br>Nadeem, 9014033323<br>shaiknadeem562@gmail.com |  |        |        |      |                | PO No       | 20240203028    | Quote No        | Nil                     |          |          |          |          |
|   |  |        |        |      |                | PO Date     | 03 Feb 2024    | Quote Date      | 06 Feb 2024             |          |          |          |          |
|   |  |        |        |      |                | Supply Type | Purchase Order | Requisition Num | 20240203029             |          |          |          |          |
| SNo.  | Item Name  | Qty    | Rate   | Dis% | Taxable Amount | GST%        |                |                 |                         |          |          | Amount   |          |
|   |  |        |        |      |                | IGST%       | CGST%          | SGST%           | IGST AMT                | CGST AMT | SGST AMT |          |          |
| 1   | BUIL5221-Building Material-Granite-Steel Grey-19mm-sqm | 650.31 | 613.54 | 0%   | 3,98,991       | 0%          | 9%             | 9%              | 0                       | 35,909   | 35,909   | 4,70,810 |          |
| Addl Spec   | Premium quality granite 16-18, thickness, 7000 sft     |        |        |      |                |             |                |                 |                         |          |          |          |          |
|   |  |        |        |      |                |             |                |                 | <b>Total Amount ...</b> | 0        | 35,909   | 35,909   | 4,70,810 |
| Rupees in words : Four Lakh Seventy Thousands Eight Hundred And Ten Only.   |  |        |        |      |                |             |                |                 |                         |          |          |          |          |

## Terms and Conditions:-

|                           |  |
|---------------------------|--|
| Additional Specifications | Rate per sft is Rs. 67.26/- including GST.                             |
| Tax :                     | Inclusive of GST and other taxes.                                      |
| Delivery Date :           | Within 7 days of PO  |
| Delivery Location :       | As given above.  |
| Transport:                | Included in the above price, Loading and unloading Extra to pay 9000/- |
| Advance Paid :            | Rs. 2,35,000/- by RTGS/NEFT  |
| Payment Terms :           | 50% Advance balance after delivery                                     |

MRN Report

|               |                |             |             |
|---------------|----------------|-------------|-------------|
| Project Name  | GV One         | PO Num      | 20240203028 |
| Supplier Name | ROYAL GRANITES | PO Date     | 03 Feb 2024 |
| MRN Num       | 20240212025    | MRN Date    | 12 Feb 2024 |
| Vechicle Num  | AP07TN3988     | Received By | manoj       |

| S.No | Item Name  | PO Quantity | Received qty | Balance qty | Rate   | Discount | GST | IGST | SGST | CGST | Amount   |
|------|--|-------------|--------------|-------------|--------|----------|-----|------|------|------|----------|
| 1    | BUIL5221-Building Material-Granite-Steel Grey-19mm-sqm | 650.31      | 650.31       | 0.00        | 613.54 | 0%       | 18% | 0%   | 9%   | 9%   | 4,70,810 |

| Sno | Role                      | User              | Remarks                                | Date And Time           |
|-----|---------------------------|-------------------|--|-------------------------|
| 1   | Security guard            | Gvone             |  | 12 Feb 2024 10:13:08 am |
| 2   | Const-Data Entry Operator | Bhavani.C         |  | 12 Feb 2024 03:21:34 pm |
| 3   | Admin - Audit             | Narendar Reddy. N | System Generated MRN Has Been Approved | 13 Feb 2024 11:27:38 am |

# ROYAL GRANITES

DEALERS: ALL KINDS OF RAJASTHAN MARBLE & GRANITES

PLOT NO: 125, SAI NAGAR COLONY, CHERLAPALLY MAIN ROAD, CHENGICHERLA, MEDCHAL-MALKAJGIRI

GSTIN: 36AUAPV9451A1ZL

## DELIVERY CHALLAN

|           |                                 |              |             |
|-----------|---------------------------------|--------------|-------------|
| M/S       | GV One                          | D.C. No      | 27          |
| Address   | Sy No 230/243, Turkpally, Hyd   | Date         | 08/02/24    |
| Vehicle # | AP07 TN 3988                    | W.O / P.O. # | 20240203028 |
| S.No      | Description of Goods            | Qty in Sft   |             |
| 1.        | Steel Grey Granite<br>Polished. | 7969 Sq-ft   |             |
|           |                                 |              |             |
|           |                                 |              |             |
|           |                                 |              |             |
|           |                                 |              |             |
|           |                                 |              |             |
|           |                                 |              |             |
|           |                                 |              |             |
|           |                                 |              |             |
|           |                                 |              |             |



MRN-20240212025

Should you have any enquiries concerning about this letter, please contact NADEEM on +91-9014033323

E-mail: shaiknadeem562@gmail.com

|                         |              |
|-------------------------|--------------|
| <b>INWARD</b>           |              |
| Inward No: 3755         | Dt: 08/02/24 |
| MRN No:                 | Dt:          |
| Received By:            | Sign:        |
| CRESCENTIA LABS PVT LTD |              |

GSTIN :36AUAPV9451A1ZL

TAX INVOICE

Narinder Reddy

Cell : 9581054264

9014033323

9908807315



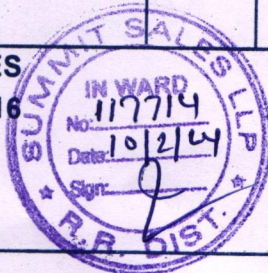
# ROYAL GRANITES

DEALERS IN : ALL TYPE OF GRANITES & MARBLES

Plot No. 125, Sai Nagar Colony Bus Stop, Chengicherla, Medchal - Malkajgiri Dist. Hyderabad, Telangana - 500039.

Buyer's Name: Crescentia Labs Pvt. Ltd. Invoice No ( 23/24 ) : **026**  
 Address: 15B, Nehru Outer Ring Road, Hyd - 500078 Invoice Date: 09/02/2024  
 Party GSTIN No: 36AADCB2608M1Z0 Way Bill No: 181799409006  
 Vehicle No: AP07TN 3988

| SL. No. | Description of Goods                        | HSN Code | Qty. in Sft. | Unit Price Per Sft. | Amount    |     |
|---------|---|----------|--------------|---------------------|-----------|-----|
|         |   |          |              |                     | Rs.       | Ps. |
| 1.      | Polished slabs<br><br><u>PO:20240203028</u> | 6802     | 7969         | 57/-                | 4,54,233. | 00  |
|         | 4/uc  |          |              |                     | 9,000.    | 00  |



Account Name: ROYAL GRANITES

Account Number: 50200088683816

IFSC: HDFC0005633

Bank : HDFC Bank

Branch: BODUPPAL

Total Amount Before Tax 4,63,233. 00

Add : SGST @ 9% 41,691. 00

Add : CGST @ 9% 41,691. 00

Add : IGST @

Total Amount After Tax 5,46,615. 00

Total Amount in Words: Five lakh Forty Six thousandSix hundred and fifteen Rupees Only.

For ROYAL GRANITES

Authorized Signatory

Note : Please make cheque in favour of "ROYAL GRANITES"