

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		02-03-2024	Prepared by	M.Mahesh	Serial no.	
Supplier name		SUMMIT SALES LLP			HO inward no.	
Firm/Company		MRM-LLP	Project	GMR	HO received date	
PO/WO date		25/01/24	PO/WO No.	20240125019	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
25.	35666	23/02/24	3,896/-	<input type="checkbox"/> Yes <input type="checkbox"/> No		
26.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
27.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
28.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):						
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:		Proof of delivery matches MRN	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B – Other Credits : Transportation charges						
Amount C – Other Debits :						
Amount D (D=A+B-C) – Amount to be credited to the supplier:						
					28,164/-	
Amount E – PO / WO value:						
					32,061/-	
Amount F – Difference (A – E):						
					3,896/-	
Quantity received as per PO /WO			<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			FINAL BILL			
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager	
Name:	M.Mahesh					
Sign:						
Date						
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

APPROVED
04 MAR 2024
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

Original

From Company:

Modi Realty Mallapur LLP
5-4-187/3&4, 1Ind FloorSoham MansionM.G.Road
Secunderabad,TELANGANA,500003
GSTNO:36AAEEFM1459R1ZP

Delivery Location: Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. Next to NFC Rai
Hyderabad, Telangana, 500076
Srinivas N, 8309724627

Supplier Details

Summit Sales LLP
SY NO 210 & 211 RAMPALLY VILLAGE GHATKESAR MANDAL
MEDCHAL- MALKAJIRI MANDAL, TG, 500051
GSTIN:36ACQFS2044C1Z7
Hamendra, 040-66335551
purchase@modiproperties.com

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	SACP6660-Sanitary CP- Concealed flush tank plate---Nos.	2.00	1,502.00	0%	3,004	0%	9%	9%	0	270	270	3,545
2	SACP7374-Sanitary CP-CP Angle Cock---Nos.	4.00	298.00	0%	1,192	0%	9%	9%	0	107	107	1,407
3	SACP9117-Sanitary CP-CP Extension Nipple--12X25mm- Nos.	10.00	53.00	0%	530	0%	9%	9%	0	48	48	625
4	SACP7791-Sanitary CP-CP Health Faucet---Nos.	2.00	464.00	0%	928	0%	9%	9%	0	84	84	1,095
5	SACP3381-Sanitary CP-CP Pillar Cock---Nos.	2.00	641.00	0%	1,282	0%	9%	9%	0	115	115	1,513
6	SACP2398-Sanitary CP-CP Short Body---Nos.	1.00	599.00	0%	599	0%	9%	9%	0	54	54	707
7	SACP6410-Sanitary CP-CP Shower Head---Nos.	2.00	618.00	0%	1,236	0%	9%	9%	0	111	111	1,458

Purchase Order

Original

8	SACP2426-Sanitary CP-CP Sink Cock with Swivel Spout ---Nos.	2.00	893.00	0%	1,786	0%	9%	9%	0	161	161	2,107	
9	SACP3231-Sanitary CP-CP Wall Mixture---Nos.	2.00	2,403.00	0%	4,806	0%	9%	9%	0	433	433	5,671	
10	SACP6006-Sanitary CP-CP Wash Basin Waste Coupling ---Nos.	2.00	289.00	0%	578	0%	9%	9%	0	52	52	682	
11	SACP7647-Sanitary CP-PVC Waste Pipe---Nos.	3.00	25.00	0%	75	0%	9%	9%	0	7	7	89	
12	SACP6705-Sanitary CP-Rack Bolts-Wash Basin--Pairs	2.00	173.00	0%	346	0%	9%	9%	0	31	31	408	
13	SACP4804-Sanitary CP-Wall Hung EWC with seat cover-white-- Nos.	2.00	3,412.00	0%	6,824	0%	9%	9%	0	614	614	8,052	
14	SACP3298-Sanitary CP-Wall Hung WC Rack Bolts--Pairs	2.00	341.00	0%	682	0%	9%	9%	0	61	61	805	
15	SACP8102-Sanitary CP-Wash basin-White--Nos.	2.00	836.00	0%	1,672	0%	9%	9%	0	150	150	1,973	
16	SACP3411-Sanitary CP-Wash Basin Pedastal --Misc-Nos.	2.00	815.00	0%	1,630	0%	9%	9%	0	147	147	1,923	
Total Amount ...										0	2,445	2,445	32,061

Rupees in words : Thirty Two Thousands Sixty One Only.

Terms and Conditions:-

Additional Specifications

Nil.

Tax : Inclusive of GST and other taxes.

Delivery Date : Next day of PO

Delivery Location : As given above.

Transport: By Purchaser

Advance Paid : Nil.

Payment Terms : After material delivery and on submission of bills.

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Purchase Order

*Bill submission: Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03. Do not send to site.
Other Terms: For G-407 CP & Sanitary flat purpose

Original

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

Tax Invoice

Summit Sales LLP

ORIGINAL INVOICE

SY NO 210 & 211, RAMPALLY VILLAGE, GHATKESAR MANDAL, MEDCHAL- MALKAJGIRI MANDAL, Telangana - 500051

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy PAN: ACQFSS2044C GSTIN: 36ACQFSS2044C1Z7

Billing Details		Customer Details		Shipping Details		Invoice No	35666
Modi Realty Mallapur LLP 5-4-187/3&4, 1Ind Floor, Soham Mansion M.G.Road Secunderabad, TELANGANA- 500003 GSTIN: 36AAEFM1459R1ZP		Sy.No 19, Mallapur Survey No 19, Mallapur, Hyderabad. Next to NFC Rai, Hyderabad, Telangana- 500076		PO No 20240125019		Invoice Date	23 Feb 2024
S.No	Description Of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	SACP8102-Sanitary CP-Wash basin-White-- Nos.	6910100	2.00	836.00	1,672	18.00	300.96
2	SACP3411-Sanitary CP-Wash Basin Pedastal --Misc-Nos.	6910100	2.00	815.00	1,630	18.00	293.4
					Total Taxable Amount		3,302.00
					Total Invoice Amount		3,896.00
IGST		CGST	SGST				
0.00		297.18	297.18				

Rupees : Three Thousand Eight Hundred And Ninety Six Only.

Bank Details
Bank Name : Yes Bank
A/C No : 009763700001491
IFSC Code : YESB0000097
Branch : Secunderabad

For Summit Sales LLP
Authorized signator

