

Modi Properties & Inv. Pvt. Ltd - Site Audit Report by N. Narendar Reddy

| Company:               | GVRC                                    | Date of site visit:                                                                                    | 07.03.20   |
|------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------|------------|
| Site:                  | Innopolis                               | Approved by:                                                                                           | Praveen. B |
| Visited & prepared by: | N. Narendar Reddy                       | Sing                                                                                                   |            |
| Sl No                  | Description                             | Remarks                                                                                                |            |
| 1.                     | QC checking files                       |                                                                                                        |            |
|                        | A. QC check RCC file                    | Yes, But QC stamp & PM sign is not there.                                                              |            |
|                        | B. QC check Brick work file             | NA                                                                                                     |            |
|                        | C. QC Check stage I                     | NA                                                                                                     |            |
|                        | D. QC Check stage II                    | NA                                                                                                     |            |
|                        | E. QC Check stage III                   | NA                                                                                                     |            |
|                        | F. QC Check stage IV                    | NA                                                                                                     |            |
|                        | G. QC Self check files RCC              | Yes                                                                                                    |            |
|                        | H. QC Self check files brick work       | NA                                                                                                     |            |
| 2.                     | Drawing Files                           |                                                                                                        |            |
|                        | A. Block wise center line drawing file  | Yes                                                                                                    |            |
|                        | B. Block wise RCC working plan file     | Yes                                                                                                    |            |
|                        | C. Block wise brickwork file            | NA                                                                                                     |            |
|                        | D. Block wise electrical Drg file       | Yes                                                                                                    |            |
|                        | E. Block wise plumbing Drg file         | NA                                                                                                     |            |
|                        | F. All drawings A3 original file        | Yes                                                                                                    |            |
|                        | G. Survey plans file                    | Yes                                                                                                    |            |
|                        | H. Amenities block file                 | NA                                                                                                     |            |
|                        | I. Furniture design and model flat file | NA                                                                                                     |            |
|                        | J. Cancelled Drg file                   | NA                                                                                                     |            |
|                        | K. Layout and utility drawing file.     | Yes                                                                                                    |            |
|                        | L. Compound wall drawing file           | Yes                                                                                                    |            |
|                        | M. OHT drawing file                     | NA                                                                                                     |            |
|                        | N. A & A file                           | NA                                                                                                     |            |
|                        | O. Possession letter file               | NA                                                                                                     |            |
|                        | P. Circular files(Black,Blue,Red)       | Yes<br>a. Red file not maintain at site<br>(Old/Cancelled circulars)                                   |            |
|                        | Q. Annexure 807(b) file                 | Yes                                                                                                    |            |
|                        | R. MOM file                             | Yes                                                                                                    |            |
|                        | S. Task List file                       | Yes                                                                                                    |            |
|                        | T. Schedule file                        | Yes                                                                                                    |            |
|                        | AMC Files                               | NA                                                                                                     |            |
| 3.                     | Admin Misc Files                        | a. Security, HK consolidated files not maintain<br>b. Internet, MI camera's Details file not maintain. |            |

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|------------------------------------------------------------------------------------------------------|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.                                                                                                   | All database registers:                    |                                                                                                                                                                                                         |
|                                                                                                      | A. Hire charges Register                   | Yes                                                                                                                                                                                                     |
|                                                                                                      | B. Building material Register              | Yes                                                                                                                                                                                                     |
|                                                                                                      | C. General inward Register                 | Yes, Not mentioned Req no & PO in register                                                                                                                                                              |
|                                                                                                      | D. Out ward register                       | Yes                                                                                                                                                                                                     |
|                                                                                                      | E. Moment Register                         | Yes                                                                                                                                                                                                     |
|                                                                                                      | F. Worker ID Register                      | Yes (Condition poor)                                                                                                                                                                                    |
|                                                                                                      | G. Cement register                         | Yes                                                                                                                                                                                                     |
|                                                                                                      | H. Electricity consumption register        | Yes, Meter details not entered properly                                                                                                                                                                 |
|                                                                                                      | I. Rent record register                    | Yes (Not Updated from 1 month)                                                                                                                                                                          |
|                                                                                                      | J. Gate pass book                          | Yes,(Condition Poor)                                                                                                                                                                                    |
|                                                                                                      | K. Job work book                           | Yes                                                                                                                                                                                                     |
|                                                                                                      | L. Visitor Register                        | Yes                                                                                                                                                                                                     |
|                                                                                                      | M. 3 in 1 register                         | Yes                                                                                                                                                                                                     |
| 5.                                                                                                   | Log Books                                  |                                                                                                                                                                                                         |
|                                                                                                      | A. Bills & DC's Log book                   | Yes                                                                                                                                                                                                     |
|                                                                                                      | B. Contractors Bills inward logbook        | Yes                                                                                                                                                                                                     |
|                                                                                                      | C. Generator logbook                       | NA                                                                                                                                                                                                      |
|                                                                                                      | D. Turnkey contractors logbook             | Not updated, and weekly basis scanned copy's not sent to respective accountant. Till 7.03.20.<br>a. Pointtec associates to be deducted Rs. 400718/-<br>b.Kranthi construction to be deducted R. 97683/- |
|                                                                                                      | Complaints: Above remarks to be corrected. |                                                                                                                                                                                                         |
| Suggestions: All Admin files & works explained to Keerthi & Nagamani. Above remarks to be corrected. |                                            |                                                                                                                                                                                                         |