

Construction Division - Material Requirement – Site Report

Company:	GVRC	Date:	23-03-2024.			
Site:	Innopolis	Prepared by:	N.Sai Shivani.			
Report From / To	16-03-2024 To 22-03-2024	Approved by:	Mr.Madhu			
Report Date	23-03-2024.					
List of items that require SKU:						
List of requisitions where PO/WO not prepared after 3 working days of requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.		
20240313009	13-03-2024.	1	Ductable split AC	Quotes to be receive.		
20240313013	13-03-2024	1	Glass Door(2400x1800x2leaf)	Comparison sent to MD sir for approval.		
20240313014	13-03-2024.	1	Glass Door(2400x1500x2leaf)	Comparison sent to MD sir for approval.		
20240320024	20-03-2024	1	SS Glass railing.	Wo not done.		
20240320032	20-03-2024.	1	UPS 2kva ups for 15min backup	Quotes to be receive.		
20240320040	20-03-2024.	1	DB VTPN-4pole-12 way.	Po not done.		
20240320046	20-03-2024.	1	False ceiling plain gyp	Wo not done.		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery		
20231118013	18-11-2023.	1	Urinals	Expected delivery after 1 week.		
20240322004	22-03-2024.	1	Cutting blades.	Expected delivery on 27-03-2024.		
20240322051	22-03-2024	1	Canvas pipe	Expected delivery on 27-03-2024.		
20240320039	20-03-2024	1 to 2	Aluminium Armored cable LT-4 corex4sqmm,DB box TPN 12 way DD(IP43)	Expected delivery on 27-03-2024.		
20240321008	21-03-2024	1	Copper wire red colour- 2,5sqmmx90mtrs.	Expected delivery on 27-03-2024.		
20240321003	13-03-2024	1 to 8	Module plates,sockets,switchs,conducting pipes,copper wires black,green,red.	Expected delivery on 25-03-2024.		
\\No. of gate passes issued this week:		1	From No.	8723	To No.	8723
Delivery van site visit on:		16-03-2024 To 22-03-2024.				
Items not ordered but received:						
POs to be cancelled – material not required /incorrectly made:						
-						
Approved POs – part/full material received – MRN not uploaded:						
20230417046-mccb,dbvtpn-material received but dc not received.						
PO to be closed – part material received – further material not required/will be ordered by new requisition:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	1780	8437	3000
2.	10mm	.617	7.404	360	2664	6000
3.	12mm	.89	10.68	1406	15016	4000
4.	16mm	1.58	18.96	2547	48291	16000
5.	20mm	2.47	29.64	318	9426	10000
6.	25mm	3.86	46.32	85	3937	4000
7.	32mm	6.32	75.84	33	2503	6000

8.	Binding wire	-		14	350	450	
OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	310	PPC/PSC last weeks stock	450
Details		Prepared by		Project Manager			
Sign		N.Sai Shivani				T.Madhu	
Date		23-03-2024.				23-03-2024.	

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.