

Site Report Material Requirement.

Company:	MMRK-LLP	Date:	23-03-2024
Site:	GHT	Prepared by:	D Devi
Report From / To	16-03-2024 to 23-03-2024	Approved by:	A Suresh
Report Date	23-03-2024		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20240213036	13-02-2024	1 to 5	UPVC Windows	Supplier: Rainbow UPVC doors and windows
20240312013	12-03-2024	1	Pvc false ceiling	Supplier: Mr. Yousuf Ali delivery on monday
20240317001	17-03-2024	1	Tile adhesive	Supplier: Praful sanitary delivery on next week.
20240321014	21-03-2024	1 to 3	CP Sanitary	Supplier: MHPL delivery on next week
20240321015	21-03-2024	1 to 9	CP fittings	Supplier: MHPL delivery on next week.

No. of gate passes issued this week:	From No.	To No.	
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Delivery van site visit on: _____

Items not ordered but received: _____

Other corrections & remarks:
material not required.

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00

OPC stock		OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock	60
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Details	Prepared by	Project Manager
Sign	D Devi	A Suresh
Date	23-03-2024	23-03-2024

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and rajikumam@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

PROJECT MANAGER