

Construction Division - Material Requirement – Site Report

Company:	GVRC	Date:	06-04-2024.			
Site:	Innopolis	Prepared by:	N.Sai Shivani.			
Report From / To	30-03-2024 To 05-04-2024	Approved by:	Mr.Madhu			
Report Date	06-04-2024.					
List of items that require SKU:						
List of requisitions where PO/WO not prepared after 3 working days of requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.		
20240313009	13-03-2024.	1	Ductable split AC	Quotes to be receive.		
20240313013	13-03-2024	1	Glass Door(2400x1800x2leaf)	Comparison sent to MD sir for approval.		
20240313014	13-03-2024.	1	Glass Door(2400x1500x2leaf)	Comparison sent to MD sir for approval.		
20240320032	20-03-2024.	1	UPS 2kva ups for 15min backup	Quotes to be receive.		
20240329029	29-03-2024	1	WPC false ceiling	Wo not issued		
20240403006	03-04-2024	1	Boom barrier	Po not done.		
20240404012	04-04-2024	1	Urinal partition (Cubicles)	Po not done.		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery		
20231118013	18-11-2023.	1	Urinals	Expected delivery after 2 week.		
20240304026	04-03-2024	1	Water proffing	Work will start on 08-04-2024.		
20240315019	15-03-2024.	1	False ceiling PVC-White 300mmx300mm	Work yet to start.		
20240320054	20-03-2024	1	False ceiling plain - Gyp.	Work under progress.		
20240320023	20-03-2024	1	SS Glass railing (Ozone)	Work under progress.		
20240323016	23-03-2024	1	GVT carving Finish - Terrazzo Amore-600x1200mm-Nitco.	Advice Payment.		
20240325018	25-03-2024	1	DB VTPN-4pole-12 way(250 mccb-63A)	Advice payment.		
20240330005	30-03-2024.	1	False ceiling Down Lighter 6500K-8W.	Expected delivery on 08-04-2024.		
20240405022	05-04-2024.	1	MS Box pipes 50x25x2T	Expected delivery on 10-04-2024.		
\\No. of gate passes issued this week:		0	From No.	-	To No.	-
Delivery van site visit on:		30-03-2024 To 05-04-2024.				
Items not ordered but received:						
POs to be cancelled – material not required /incorrectly made:						
-						
Approved POs – part/full material received – MRN not uploaded:						
20230417046-mccb,dbvtpn-material received but dc not received.						
PO to be closed – part material received – further material not required/will be ordered by new requisition:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	421	2000	8437
2.	10mm	.617	7.404	0	0	2664
3.	12mm	.89	10.68	1312	14016	15016
4.	16mm	1.58	18.96	2547	48291	48291

5.	20mm	2.47	29.64	300	8893	9000	
6.	25mm	3.86	46.32	0	0	3937	
7.	32mm	6.32	75.84	0	0	2503	
8.	Binding wire	-		8	200	350	
OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	500	PPC/PSC last weeks stock	210
Details		Prepared by		Project Manager			
Sign		N.Sai Shivani				T.Madhu	
Date		06-04-2024.				06-04-2024.	

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.