Prepared by:	K Mounika				
Report Date	5-8-2024				
Site	Serene Construction LLP				
List of requisitions Where PO/WO	not prepared 3	working days after requ	isition:		
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
Nil	Nil	Nil	Nil		.,
List of requisitions Where PO/WO	is prepared an	d items have not received	d at site		
Nil	Nil	Nil	Nil		