Construction Division - Material Requirement – Site Report

Company:	GVRC	Date:	11-05-2024.
Site:	Innopolis	Prepared by:	N.Sai Shivani.
Report From / To	04-05-2024 To 10-05-2024	Approved by:	Mr.Madhu
Report Date	11-05-2024.		

APPROVED BY
11 MAY 2024
T. MADHU
PROJECT MANAGER
GVRC PVT LTD

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20240313009	13-03-2024.	1	Ductable split AC	Quotes to be receive.
20240509019	09-05-2024	1	Sunflim-garware	Po not done.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20231118013	18-11-2023.	1	Urinals	Expected delivery after 1 week.
20240315019	15-03-2024.	1	False ceiling PVC-White 300mmx300mm	Work under progress .
20240320054	20-03-2024	1	False ceiling plain -Gyp.	Work under progress.
20240415012	15-04-2024.	1 to 2	Restroom cubicle+Hardware,Urinal partition board +Hardware	Expected delivery after 1 month
20240503018	03-05-2024	1	Glass door 2400mmx1000mmx2 leafs	Advice payment
20240313024	13-03-2024	1	Glass doors 2400x1500x2 leafs	Advice payment
20240503020	03-05-2024	1	Glass doors2400x1100mm(fixed frame)	Advice payment
20240507005	07-05-2024	1	Inverter with battery	Advice payment
20240507045	07-05-2024	1	Tile adhesive 345	Expected delivery on 15-05-2024.
20240508046	08-05-2024	1	PVC foot valve 40mm	Expected delivery on 15-05-2024.
20240508022	08-05-2024	1	Fire sprinklers	Expected delivery on 16-05-2024
20240508001	08-05-2024	1 to 5	Hooters ,manul call point,smoke dectors,contrl module,single loop card.	Expected delivery on 16-05-2024.

\\No. of gate passes issued this week:	0	From No.	0	To No.	0
Delivery van site visit on:	04-05-2024 To 10-05-2024.				

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:

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Approved POs – part/full material received – MRN not uploaded:
20230417046-mccb,dbvtpn-material received but dc not received.

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	421	1.394	1.394
2.	10mm	.617	7.404	1089	8.0	9.0
3.	12mm	.89	10.68	1404	15	1
4.	16mm	1.58	18.96	2494	4.72	4.82

5.	20mm	2.47	29.64	30	8.89	8.89
6.	25mm	3.86	46.32	10	4.63	4.63
7.	32mm	6.32	75.84	30	2.275	2.275
8.	Binding wire	-		4	100	200

OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	180	PPC/PSC last weeks stock	250

Details	Prepared by	Project Manager	
Sign	N.Sai Shivani		T.Madhu
Date	11-05-2024.		11-05-2024.

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.