

Monthly Maintenance Charges - Collection - Log Book
AVR Gulmohar Welfare Association - Miryalpuda - Telangana

Unit No.	Villa No.6	Owner Name	Chilukuri Gopinath
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other		
Current MMC	31,800/-		
Remarks			

Contact date	08-05-2024	Contact type	☐ Phone ☒ in person ☐ Email ☐ note
Arrears on call dt		Next follow-up dt	11-05-2024
Outcome of call	: customer said will pay next week		

Contact date	12-05-2024	Contact type	☒ Phone ☐ in person ☐ Email ☐ note
		Next follow-up dt	16-05-2024
Outcome of call	: customer needs one week time.		

Contact date	17-05-2024	Contact type	☐ Phone ☒ in person ☐ Email ☐ note
		Next follow-up dt	22-05-2024
Outcome of call	: customer said will pay the amount shortly 1 or 2 days.		

Contact date		Contact type	☐ Phone ☐ in person ☐ Email ☐ note
		Next follow-up dt	
Outcome of call			

Contact date		Contact type	☐ Phone ☐ in person ☐ Email ☐ note
		Next follow-up dt	
Outcome of call			

Contact date		Contact type	☐ Phone ☐ in person ☐ Email ☐ note
		Next follow-up dt	
Outcome of call			

*Note: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. Fill in every row and column right up to the last row once in a month - before 1st Saturday of succeeding month. 3. Look back to the last row of my address and fill in the