

Monthly Maintenance Charges – Collection – Log Book
AVR Gulmohar Welfare Association – Miryalguda -Telangana.

Unit No.	Villa No.21	Owner Name	Vijay Kumar
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other		
Current MMC	7500		
Remarks			
Contact date	07-05-24	Contact type	☒ Phone ☐ in person ☐ Email ☐ notice
Arrears on call dt		Next follow-up dt	22-05-2024
Outcome of call	He said he would pay on the May 22nd, 2024.		
Contact date		Contact type	☐ Phone ☐ in person ☐ Email ☐ notice
		Next follow-up dt	
Outcome of call			
Contact date		Contact type	☐ Phone ☐ in person ☐ Email ☐ notice
		Next follow-up dt	
Outcome of call			
Contact date		Contact type	☐ Phone ☐ in person ☐ Email ☐ notice
		Next follow-up dt	
Outcome of call			
Contact date		Contact type	☐ Phone ☐ in person ☐ Email ☐ notice
		Next follow-up dt	
Outcome of call			
Contact date		Contact type	☐ Phone ☐ in person ☐ Email ☐ notice
		Next follow-up dt	
Outcome of call			

Note: 1. Use one page for every customer with MMC arrears of more than 3 months. 2. This logbook should be filled up in each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be submitted to the office of the association.