

Remarks from site on the 'Requisition by Site Report' of purchase division

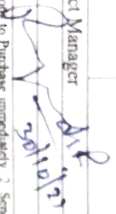

Company:	Modi Realty Mallapur LLP	Date:	30.10.2021	
Site:	Gulmohar Residency	Prepared by:	M.Deepa	
Report From To	31.10.2021 Sunday	Approved by:		
Report Date	30.10.2021 Saturday			
List of requisitions numbers missing in the report* Req no :				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
187387	15.09.21	1	Epson m205series printer	Online purchase
187479	30.09.21	1 to 2	Modular kitchen	Rates to be finalized
187480	30.09.21	1	Modular kitchen	Rates to be finalized
187540	11.10.21	1	Epson printer	Online purchase
187816	27.10.21	1	A.c	Requisition sent to MD'S approval
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO
187217	05.08.21	1 to 5	Hard ware brackets	PO NO -79469 No stock at supplier
187257	18.08.21	1	Bamboo tadka	PO NO- 79683 by Wednesday will be delivery
187261	17.08.21	1	Bath room wall tiles	PO NO -79810 partly receiving
187262	19.08.21	1	Ms l angle door frame	PO NO -79864 by Wednesday will be delivery
187279	24.08.21	1	MDF pre laminated sheet brown colour	PO NO -79953 partly receiving
187306	04.09.21	1 to 9	Pvc pipe	PO NO -80492 by Wednesday will be delivery
187314	31.08.21	1	MS L Angle	PO NO -80216 by Wednesday will be delivery
187360	08.09.21	1 to 2	Ms round pipes	PO NO -80521 by Wednesday will be delivery
187384	14.09.21	1	Templates 6'x4'	PO NO-80781 NO stock at SLLP
187414	20.09.21	1	Yellow wire	PO NO 80927 No stock at SLLP
187416	23.09.21	4	Janata paste	PO NO -80925 by Wednesday will be delivery
187420	21.09.21	1	Templates 6'x4'	PO NO - 80865 No stock at SLLP
187421	21.09.21	1	Templates	PO NO-80866 No stock at SLLP

187426	21.09.21	2, & 6	Panel doors	PO NO -80904 No stock at SSSL Pk
187459	27.09.21	1 to 5	SS screws	PO NO -81170 by Thursday will be delivery
187468	28.09.21	1 to 4	Templates	PO NO -81173 NO stock at SSSL P
187474	29.09.21	1	GI clamps	PO NO -81768 by Wednesday will be delivery
187477	30.09.21	1	Lights	PO NO -81430 by Thursday will be delivery
187478	30.09.21	1	Templates	PO NO -81291 No stock at SSSL PP
187489	01.10.21	1 to 4	Templates	PO NO -81292 no stock at SSSL PP
187500	04.10.21	1	Tan brown granite	PO NO -81328 partly receiving
187501	05.10.21	1	Country grass	Po no -81364 by next week will be delivery
187509	05.10.21	1	Ordinary sheel locks	PO NO -81382 by Wednesday will be delivery
187512	05.10.21	1 to 3	Wpc main door frame	PO NO -81526 by Thursday will be delivery
187520	06.10.21	1,8,15	Electrical wires	PO NO -81492 by Wednesday will be delivery
187524	06.10.21	1 to 2	Ms round pipe	PO NO -81823 by Wednesday will be delivery
187526	06.10.21	1 to 3	Carpentry	PO NO -81509 by Wednesday will be delivery
187530	06.10.21	1 to 4	Templates	PO NO -81474 NO stock at SSSL P
187531	06.10.21	1 TO 4	Templates	PO NO -81475 NO stock at SSSL P
187533	08.10.21	1	Granite beading	PO NO -81535 partly receiving
187545	11.10.21	1	Pvc pipe	PO NO -81771 By Thursday will be delivery
187546	11.10.21	1 to 10	Plumbing pvc	PO NO -81642 by Wednesday will be delivery
187552	11.10.21	1	Cera boards	PO NO -81718 partly receiving
187555	11.10.21	1 to 16	Pvc pipe	PO NO -81710 by Thursday will be delivery
187557	11.10.21	1 to 3	Templates	PO NO -81724 No stock at SSSL P
187560	12.10.21	1	Road cleaning machine	PO NO -81736 by Wednesday will be delivery
187562	20.10.21	1	Yellow wire	PO NO -81987 no stock at SSSL P
187567	13.10.21	1 to 6	Panel doors	PO NO -81820 no stock at SSSL P
187568	13.10.21	1 to 4	MS L angle	PO NO -81810 ,81811 by Thursday will be delivery
187569	19.10.21	1 to 3	Door frames	PO NO -81963 by next weak delivery
187772	18.10.21	1 to 2	Tan brown granite	PO NO -81787 partly receiving

187773	18.10.21	1 to 2	Ms sq pipe	PO NO -81779 by Wednesday will be delivery		
187775	19.10.21	1	Fruit packing cover	PO NO -81898 by Wednesday will be delivery		
187777	19.10.21	1 to 2	Roller blinds	PO NO -82136 by Thursday will be delivery		
187783	20.10.21	1 to 2	Cup board locks and ceiling fans	PO NO-82099,82061 by Wednesday will be delivery		
187784	20.10.21	1 to 3	Templates	PO NO -82097 no stock at SLLP		
187786	20.10.21	1 to 12	Electrical wires	PO NO -81986 By Wednesday will be delivery		
187789	21.10.21	1 to 10	Cpvc	PO NO -82006 by Wednesday will be delivery		
187792	22.10.21	1	Tan brown granite	PO NO -81962 partly receiving		
187796	22.10.21	1 to 7	Panel doors	PO NO -82142 no stock at SLLP		
187797	22.10.21	1 TO 3	Templates	PO NO -82100 no stock at SLLP		
187798	22.10.21	1 to 3	Templates	PO NO -82098 NO stock at SLLP		
187800	22.10.21	1	Gunny bags	PO NO -82000 by Wednesday will be delivery		
187801	25.10.21	1	Cpvc pipes	PO NO'S -82193,82195 by Wednesday will be delivery		
187803	26.10.21	1 to 21	Switches	PO NO -82176 today will be delivery		
187804	23.10.21	1 to 3	Wpc frames	PO NO -82085,82089 by next weak will be delivery		
187809	25.10.21	1	Stainless steel sink	PO NO -82170 by Wednesday will be delivery		
187810	25.10.21	1 to 7	Panel doors	PO NO -82083 no stock at SLLP		
187811	25.10.21	1 to 2	Lappam patti	PO NO -82106 by Wednesday will be delivery		
187812	26.10.21	1 to 2	4 pole isolighter 3phase	PO NO'S 82174,82175 by Wednesday will be delivery		
187814	26.10.21	1 to 2	Open well submersible pump	PO NO -82210 by Wednesday will be delivery		
No of gate passes issued this weak			From No.	Nil	To No.	nil
Delivery van site visit on :			26.10.21 (Tuesday) 28.10.21 (Thursday) & 30.10.21(Saturday)			
Inward report (MRN/other) &stock report emailed in pdf format to purchase					Yes	

not ordered but received

Detail of steel & cement stock

Sl NO	1 or size	Wt per mtr - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in kgs	
1	8mm	0.395	4.74	1694	8032	nil	
2	10mm	0.617	7.41	142	1072	nil	
3	12mm	0.888	10.66	186	2000	nil	
4	16mm	1.580	18.96	214	4062	nil	
5	20mm	2.469	29.23	137	4006	nil	
6	25mm	3.86	46.32	43.4	2010	nil	
7	32mm	6.32	nil	nil	nil	nil	
8	Binding wire	nil	20 gauge	200	200	nil	
OPC stock	nil	OPC last weeks stock	400	PPC/PSC stock	100dc	PPC/PSC last weeks stock	nil
Details		Project Manager		Admin. Officer Manager		Admin Audit	
Sign							
Date			20/10/21	20/10/21			

Notes: 1. * Send a copy of the missing requirements to Purchase immediately. 2. Send this report to purchase@medtoproperties.com, admin@medtoproperties.com and rajkumar@medtoproperties.com on every Saturday. 3. Admin officers shall not leave the site without completing this report. 4. Ensure that award numbers are written on the Requirements, clearly showing the items not received on a daily basis. 5. Mention PO & MRS no. on DC's bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. Suggested remarks: For technical details from site. For negotiations/operations, Local purchase, For MDA approval report. 8. Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO as the responsibility of engineers at site. purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up. DO NOT CALL PURCHASE.