

	8mm			nil	nil	nil	
	10mm			nil	nil	nil	
	12mm			nil	nil	nil	
4.	16mm			nil	nil	nil	
5.	20mm			nil	nil	nil	
6.	25mm			nil	nil	nil	
7.	32mm			nil	nil	nil	
8.	Binding wire			nil	nil	nil	
OPC stock	nil	OPC last weeks stock	nil	PPC/PSC stock	600 bags	PPC/PSC last weeks stock	nil
Details	Project Manager's Sign <i>[Signature]</i>			Admin Officer/Manager <i>[Signature]</i>		Admin Audit	
Sign	<i>[Signature]</i>			<i>[Signature]</i>			
Date	24/11/21						

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiva@modiproperties.com and raikumar@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input. 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	24.04.2021			
Site:	Gulmohar Residency	Prepared by:	A.Sravani			
Report From / To	18.04.2021 Sunday	Approved by:				
Report Date	24.04.2021 Saturday					
List of requisitions numbers missing in the report*:						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Item Description	Reason for not preparing PO/WO [#]			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO [#]		
68784	23.02.2021	1	Blanco white	PO NO – 75149 .No stock at SSLLP .		
68853	19.03.21	1	Tan brown granite (french door)	PO NO-75805.Supplier arranging material		
68905	08.04.21	1 to 5	MS L Angle	PO NO 76302 Supplier arranging		
68876	01.03.21	1 to 2	Concelled flush tank	PO NO -76603 No stock at SSLLP		
68904	08.04.21	1 to 5	MS L Angle	PO NO -76304,76306 Supplier arranging		
68877	01-03-2021	1to 4	Tan brown granite	PO No - 75684 .		
68882	25.03.2021	1	Flush tank	PO No - 68876 . No stock at SSLLP .		
68880	01-04-2021	1,4,	PVC pipe	PO No - 76099 . No stock at SSLLP .		
68894	06.04.2021	1,6,7,8	Door shutters	PO No - 76314 . No stock at SSLLP .		
68941	20.04.21	1 to 12	PVC junction	PO NO 76557.monday delivered		
68934	20.04.21	1 to 6	Pvc plumbing	PO NO .76607 .No Stock at SSLLP		
68942	20.04.21	1 to 7	Country rosso	PO NO .76650 . Next weak delivery		
68946	21.04.21	1	Service wire (aluminium)	PO NO -No stock at SSLLP		
68900	10.04.21	1 to 4	Country almond, Country rosso	PO NO -76265 - No stock at SSLLP		
No of gate passes issued this weak		Nil	From No.	Nil	To No.	Nil
Delivery van site visit on :		20.04.21 (Tuesday) , 22.04.21 (Thursday) & 24.04.21(Saturday)				
Inward report (MRN/other) &stock report emailed in pdf format to purchase				Yes / No		
It not ordered but received : nil						
Oher correction & remarks : nil						
Detail of steel & cement stock						
SI NO	Tor size	Wt per mtr - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in Kgs	Previous stock in Kgs