

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	MRCV	Date:	20-02-2023
Site:	BRGV	Prepared by:	Jeevana
Report From / To	4-11-2023 to 20-02-2023	Approved by:	Sarwar
Report Date	20-02-2023		

List of requisitions numbers missing in the report:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO
95367	09-02-2023	1	MS- Railing	Po under progress
95370	11-02-2023	1	MS - Safety net brackets	Po under progress

Req No.	Req Date	Serial no of item in Req.	Item Descrip tion	Details of discussion with supplier
95237	4-11-2022	1,2,3	MS grill	No stock at SSLP[under fabrication]
95245	12-11-2022	1,2,3	MS grill	No stock at SSLP[under fabrication]
95261	29-11-2023	2	MS-Grills	No stock at SSLP[under fabrication]
95300	29-12-2023	1	Floor tiles	We will collect at 22-02-2023
95301	29-12-2023	9,10	Floor tiles	We will collect at 22-02-2023
95315	05-01-2023	1	Router	We will collect at 21-02-2023
95351	30-01-2023	3	Door frame	We will collect at 22-02-2023
95357	01-02-2023	1,5,6,7,8	consumsbles	We will collect at 22-02-2023
95359	03-02-2023	7	Brown envelops	We will collect at 22-02-2023
95363	06-02-2023	1,2,3	Doors and hardware	We will collect at 21-02-2023
95264	08-02-2023	1,2	paints	We will collect at 21-02-2023
95368	09-02-2023	1	MS- Grill	No stock at SSLP[under fabrication]
95369	11-02-2023	1	Wall putty	We will collect at 21-02-2023
95373	14-02-2023	1	electrical	We will collect at 22-02-2023

[No. of gate passes issued this week:	NIL	From No.		To No.	
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17-02-2023

Delivery van site visit on:

Inward report (MRN/other) & stock report emailed in pdf format to purchase?	Yes / No
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Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
Sl. No	8mm	.395	4.74			
1.	10mm	.617	7.404			
2.	12mm	.89	10.68			
3.	16mm	1.58	18.96			
4.	20mm	2.47	29.64			
5.	25mm	3.86	46.32			
6.	32mm	6.32	75.84			
7.	Binding wire					
8.		OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock
OPC stock		Project Manager		Admin Officer/Manager		Admin Audit
Details						
Sign						

APPROVED BY

20 FEB 2023

SYED GOLAM SARWAR
Asst. Project Manager/BRGV

