

Construction Division - Material Requirement – Site Report

Company:	MRGV	Date:	02-03-2024
Site:	BRGV	Prepared by:	JEEVANA
Report From / To	21-04-2023 to 01-03-2024	Approved by:	SARWAR
Report Date	02-03-2024		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20230914047	14-09-23	1	Miscellaneous-electric bike	Po opened,waiting for MD sir confirmation

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20230504034	21-04-2023	1	Electrical	Partially material received
20230428021	28-04-2023	1	electrical	Partially material received
20230428022	28-04-2023	1	electrical	Partially material received
20230428023	28-04-2023	1	electrical	Partially material received
20230428024	28-04-2023	1	Electrical	Partially material received
20230504030	04-05-2023	1	electrical	Partially material received
20230504031	04-05-2023	1	electrical	Partially material received
20230505033	05-05-2023	1	electrical	Partially material received
20230505028	05-05-2023	1,2	electrical	Partially material received
20230505027	05-05-2023	1	electrical	Partially material received
20230428027	05-05-2023	1	electrical	Partially material received
20230807043	07-08-2023	1	electrical	Partially material received
20240112006	12-01-2024	1,2,3	UPVC- windows	Under fabrication,will collect on 04-03-2024
20240219012	19-02-2024	2,3	Hardware- GI	Today we will collect the material
20240229031	29-02-2024	1	Hardware- wall plug	will collect on 04-03-2024
20240229028	29-02-2024	1	Hardware-Hacksaw	will collect on 04-03-2024
20240229004	01-03-2024	1	Steel-Railing	Advance payment under progress
20240229005	01-03-2024	1	Steel-Railing	Advance payment under progress

No. of gate passes issued this week: 06 From No. 28-02-24 To No. 29-02-24

Delivery van site visit on: 02-03-2024

Items not ordered but received: NILL

POs to be cancelled-material not required/incorrectly made:

20230828019,20230828018,20230801008,20230705020,20230603044,20230602019,20230530024,20230525001,20230520012,20230309011,20230424012,20230504032,20230504033,20230807044,20230807045,20230428026,20231003008,20231021031,20240102001,20240110016

Approved POs – part/full material received – MRN not uploaded: NILL

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00
OPC stock	NILL	OPC last weeks stock	NILL	PPC/PSC stock		PPC/PSC last weeks stock

Details	Prepared by	Project Manager	
Sign	JEEVANA	SARWAR	
Date	02-03-2024	02-03-2024	

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

