

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	MRGV	Date:	29-07-2023
Site:	BRGV	Prepared by:	Jeevana
Report From / To	23-06-23 to 28-07-2023	Approved by:	Sarwar

List of requisitions numbers missing in the report:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#
20230728016	28-07-2023	1 to 7	stationary	Partially approved, under approval status
20230728036	28-07-2023	1	hardware	Partially approved, under approval status
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
20230623036	23-06-2023	2,3	MS-Z angle	No stock at SSSLP, powder coat under process
20230630050	30-06-2023	1	Breath analyser	Online purchase,
20230710007	10-07-2023	10	consumbles	No stock at SSSLP
20230627044	20-07-2023	1,2,3	General-polyster cover	Online purchase we will collect on 31-07-2023
20230704001	04-07-2023	1	sports	supplier arranging material
20230708020	08-07-2023	1	nitobond	supplier arranging material, we will collect on 31-07-2023
20230721015	21-07-2023	3	electrical	we will collect on 31-07-2023
20230724004	24-07-2023	1	electrical	supplier arranging material, we will collect on 31-07-2023
20230726008	26-07-2023	1 to 9	Electrical	No stock at SSSLP, we will collect on 31-07-2023
20230726015	26-07-2023	1 to 15	electrical	No stock at SSSLP, we will collect on 31-07-2023
20230728018	28-07-2023	1 to 4	hardware	supplier arranging material we will collect on 31-07-2023
20230728003	28-07-2023	1 to 3	Windows-UPVC	Under fabrication
20230728004	28-07-2023	1 to 3	Windows-UPVC	Under fabrication
20230728005	28-07-2023	1 to 3	Windows-UPVC	Under fabrication

[No. of gate passes issued this week:	NILL	From No.	To No.
		29-07-2023	

Delivery van site visit on: _____

Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes / No

Items not ordered but received: _____

Other corrections & remarks: _____

Details of steel & cement stock	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
Sl. No	8mm	.395	4.74			
1.	10mm	.617	7.404			
2.	12mm	.89	10.68			
3.	16mm	1.58	18.96			
4.	20mm	2.47	29.64			
5.	25mm	3.86	46.32			
6.	32mm	6.32	75.84			
7.	Binding wire					
8.		OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock

OPC stock	Project Manager	Admin Officer/Manager	Admin Audit
Details			
Sign			
Date	29-07-2023	29-07-2023	

APPROVED BY

2023

Syed Golam Sarwar

SYED GOLAM SARWAR
Asst. Project Manager/BRGV

Notes: 1. * Send a copy of the missing requisitions to Purchase 5. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are