

Site Report Material Requirement

Company	Crescentia Labs Pvt Ltd	Date:	02 12 23
Site	GV One	Prepared by	Bhavani
Report From / To	25 11 23 to 02 12 23	Approved by	Subba Reddy
Report Date	02 12 23		
List of items that require SKU			
List of requisitions where PO/WO not prepared after 3 working days of requisition:			
Req No.	Req Date	Serial no of item in Req	Item Description
			Coordinate with purchase /procurement and give reason for delay.
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:			
PO No.	PO Date	Serial no of item in PO	Item Description
			Details of discussion with supplier & expected date of delivery
No. of gate passes issued this week:		From No.	To No.
Delivery van site visit on:			
Items not ordered but received:			
Other corrections & remarks:			
Details of steel & cement stock			
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs
1.	8mm	.395	4.74
2.	10mm	.617	7.404
3.	12mm	.89	10.68
4.	16mm	1.58	18.96
5.	20mm	2.47	29.64
6.	25mm	3.86	46.32
7.	32mm	6.32	75.84
8.	Binding wire	-	-
Stock at site - no of rods	Stock at site in tons	Previous weeks stock in tons	
633	2000	3000	
270	2000	2000	
562	5000	6000	
158	3000	3000	
135	4000	4000	
43	2000	2000	
13	1000	1000	
-	150	400	
OPC stock	OPC last weeks stock	PPC/PSC stock	PPC/PSC last weeks stock
		110	250
Details	Prepared by	Project Manager	
Sign	Bhavani		
Date	02-12-23		

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and rajikumam@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.