Construction Division - Material Requirement – Site Report

Company:	Modi Housing Pvt Ltd-Trading	Date:	27.04.2024
Site:	MHPLTrading@ Rampally	Prepared by:	M.Asha jyothi
Report From / To	20.04.2024 to 26.04.2024	Approved by:	Minish
Report Date	27.04.2024		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20240319015	19.03.24	1	Laptop Bag	Online purchase

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with suplier & expected date of delivery
20240327043	27.03.24	1	NCL Altek-Gypsum	Next week delivery
20240329003	29.03.24	1-3	Hardware	Part material received
20240416025	16.04.24	1	CCTV Cameras	Delivery on Tuesday(30.04.24)
20240417044	17.04.24	1-10	CP Sanitary	Part material received
20240418025	18.04.24	1	Recron	Delivery on Monday(29.04.24)
20240418027	18.04.24	1	Hard disk	Delivery after advance payment
20240423040	23.04.24	1-3	Electrical-Lights	Delivery on Tuesday(30.04.24)
20240424010	24.04.24	1	NCL Altek-Gypsum	Next week delivery
20240424009	24.04.24	1	Loft tanks	Delivery on Tuesday(30.04.24)
20240424008	24.04.24	1	OH Tanks	Delivery on Tuesday(30.04.24)
20240424007	24.04.24	1-7	Plumbing-CPVC	Delivery on Tuesday(30.04.24)
20240425029	25.04.24	1-2	Chemical-Tile grout	Delivery on Monday(29.04.24)
20240425030	25.04.24	1-2	Measurement Tapes	Delivery on Tuesday(30.04.24)
20240425031	25.04.24	1-3	Hardware-SS Hinges	Delivery on Tuesday(30.04.24)
20240425032	25.04.24	1	MS Nails	Delivery on Monday(29.04.24)

No. of gate passes issued this week:	1	From No.	8562	To No.	-
Delivery van site visit on:					

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:20240216017(Battery)-PO cancelled

Approved POs – part/full material received – MRN not uploaded:

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00

OPC stock		OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock	

Details	Prepared by	Project Manager	
Sign			
Date			

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

APPROVED
27 APR 2024
P. VENKATESHWARLU
MANAGER PURCHASE