

Construction Division - Material Requirement – Site Report

Company:	Modi Housing Pvt Ltd-Trading	Date:	11.05.2024
Site:	MHPLTrading@ Rampally	Prepared by:	M.Asha jyothi
Report From / To	04.05.2024 to 10.05.2024	Approved by:	Minish
Report Date	11.05.2024		
List of items that require SKU:			
List of requisitions where PO/WO not prepared after 3 working days of requisition:			
Req No.	Req Date	Serial no of item in Req	Item Description
	Nil		Nil
Coordinate with purchase /procurement and give reason for delay.			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:			
PO No.	PO Date	Serial no of item in PO.	Item Description
			Details of discussion with suplier & expected date of delivery
20240327043	27.03.24	1	NCL Altek-Gypsum
20240417044	17.04.24	1-10	CP Sanitary
20240424010	24.04.24	1	NCL Altek-Gypsum
20240424009	24.04.24	1	Loft tanks
20240508021	08.05.24	1	Tan Brown Granite
20240508024	08.05.24	1	Copper wire-Black
20240508026	08.05.24	1	DB Box 3phase-4way
20240508027	08.05.24	1	CCTV Cameras
No. of gate passes issued this week:		3	From No. 8565 To No. 8567
Delivery van site visit on:			
Items not ordered but received:			
POs to be cancelled – material not required /incorrectly made:20240216017(Battery)-PO cancelled			
Approved POs – part/full material received – MRN not uploaded:			
PO to be closed – part material received – further material not required/will be ordered by new requisition: 20240329003			
Other corrections & remarks:			
Details of steel & cement stock			
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs
			Stock at site – no of rods
			Stock at site in tons
			Previous weeks stock in tons
1.	8mm	.395	4.74
2.	10mm	.617	7.404
3.	12mm	.89	10.68
4.	16mm	1.58	18.96
5.	20mm	2.47	29.64
6.	25mm	3.86	46.32
7.	32mm	6.32	75.84
8.	Binding wire	-	0.00
OPC stock		OPC last weeks stock	PPC/PSC stock
			PPC/PSC last weeks stock
Details	Prepared by		Project Manager
Sign			
Date			

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

