

Utility Statement.xls
Monthly payment tracker

Crescentia Labs Pvt Ltd							
Monthly Payment Tracker of March'24					Month	Apr-24	
Prepared by: Swathi.k					Note: Month is with reference to due date.		
Date:	30-04-2024						
S No.	Firm / Company	Due day of month	Pay to	Towards	PDC Amount	Check marked not more than Amt.	Amount paid
1	Crescentia Labs	5	Salaries	Salaries		3,52,648	Yes
2	Crescentia Labs	5	Rent	Stores Rent		-	No
3	Crescentia Labs	7	TDS	TDS		6,12,687	Yes
4	Crescentia Labs	10	Tata Capital	EMI		14,57,260	Yes
5	Crescentia Labs	15	PF	PF		71,887	Yes
6	Crescentia Labs	15	ESI	ESI		71,887	Yes
7	Crescentia Labs	15	Shreyas Services	House Keeping		33,641	Yes
8	Crescentia Labs	15	Expert Security Guards	Security Charges		81,374	Yes
9	Crescentia Labs	15	Staff Allowances	Mobile Allowances		7,790	Yes
10	Crescentia Labs	20	RCM/GST	RCM payment		33,648	Yes
11	Crescentia Labs	24	TSSPDCL	Electricity Charges		55,160	Yes
12							
13							
14							
15							
16							
17							
18							
	Total				-		
Notes: 1. Include EMI, Utility bills, Rents, GST, TDS, credit card bills, club bills, PF/ESI, Salary, etc.							
2. Sort by due day.							
3. Make PDCs if amount is known. Else make cheque mark not more than approximate amount payable.							
4. PDCs/blank cheques to be prepared.							