

Site Report Material Requirement.

Company:	Summit Sales LLP	Date:	14.10.2023			
Site:	SSLLP @ GV	Prepared by:	Divya K			
Report From / To	09-10-2023 to 14-10-2023	Approved by:	Praveen. B			
Report Date	14.10.2023					
List of items that require SKU: Nil						
List of requisitions where PO/WO not prepared after 3 working days of requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.		
20230829013	29-08-2023	3 to 5	Cleaning material	Online order		
20230822006	22-08-2023	01	Toughened glass	PO not done by Procurement team		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery		
20230822002	22-08-2023	01	U Brackets	Material required/ delivery of material on 20.10.2023		
20231011014	11-10-2023	01 to 06	Gazette Plates	Material required/ delivery of material on 18.10.2023		
20231009045	09-10-2023	01	GI universal clamps	Material required/ delivery of material on 16.10.2023		
20231009046	09-10-2023	01	Safety Hand Gloves	Material required/ delivery of material on 16.10.2023		
20230921042	21-09-2023	01 & 02	U clamps and threaded rods	Material required/ delivery of material on 16.10.2023		
20230921043	21-09-2023	01	Paints	Material required		
20230921044	21-09-2023	01	100mm brush	Material required		
20230920022	20-09-2023	01	Face mount brackets	Material required		
20230916065	04-09-2023	01	SS Nipples	Material required		
20230911012	13-09-2023	01	Nuts and Bolts	Material required		
20230905053	05-09-2023	01 & 02	SS Pipe-Seamless	Material required		
20230904033	05-09-2023	01	SS Reducers	Material required		
20230912002	11-09-2023	01	Wedge anchor bolts	Material required		
20230907048	07-09-2023	01 & 02	Aluminum Lugs	Plz close PO, Material not required		
20230915012	13-09-2023	01 to 04	Reducers and sockets	Plz close PO, Material not required		
20230913034	13-09-2023	01	Aluminium Lugs	Plz close PO, Material not required		
20230913036	13-09-2023	01 & 02	Paints	Plz close PO, Material not required		
20230908043	08-09-2023	01	Gazette Plate	Plz close PO, Material not required		
No. of gate passes issued this week:		From No.		To No.		
Delivery van site visit on: 05-10-2023						
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.						
OPC stock		OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock
Details	Prepared by			Project Manager		
Sign	Divya. K			Praveen B		
Date	14.10.2023			14.10.2023		

Notes: 1.For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO

NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.